

Book	Policy Manual
Section	-Requested Templates 6.16.26
Title	PROCUREMENT AND USE OF EPINEPHRINE AUTO INJECTORS IN EMERGENCY SITUATIONS
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5330.02 - **PROCUREMENT AND USE OF EPINEPHRINE AUTO INJECTORS IN EMERGENCY SITUATIONS**

In accordance with state law, the Board of Education shall procure epinephrine auto-injectors ("~~Epi Pens~~") for use in emergency situations. Epinephrine is a prescription drug used to treat life-threatening allergic reactions caused by insect bites or stings, foods, medications, latex, and other causes. The Superintendent shall adopt a policy ~~and procedures,~~ alternatively termed "~~Administrative Guidelines,~~" governing the maintenance and use of ~~Epi Pens~~epinephrine auto-injectors. The Superintendent shall consult with a licensed health professional who is authorized to prescribe drugs ("Prescriber") when developing policy/~~administrative guidelines.~~

The Superintendent ~~or designee's~~ ~~is~~ policy/~~administrative guidelines~~ shall:

- identify the location(s) in each school building where the ~~Epi Pens~~ epinephrine auto-injectors shall be stored;
- specify the conditions under which ~~Epi Pens~~epinephrine auto-injectors must be stored, replaced, and disposed of;
- specify the individuals employed by or under contract with the Board, in addition to a licensed school nurse and licensed athletic trainer, who may access and use ~~Epi Pens~~ epinephrine auto-injectors in emergency situations;
- specify the training that Board employees or contractors (besides school nurses or athletic trainers) must complete before being authorized to access and use ~~Epi Pens~~epinephrine auto-injectors;
- identify the emergency situations, including when an individual exhibits signs and symptoms of anaphylaxis, in which a school nurse, athletic trainer, or other trained employee/contractor may access and use an ~~Epi-Pen~~epinephrine auto-injectors;
- specify that assistance from an emergency medical service provider (911) must be requested immediately after an ~~Epi-Pen~~epinephrine auto-injector is used; and
- specify individuals, in addition to students, employees, contractors, and visitors, to whom a dosage of epinephrine may be administered through an ~~Epi-Pen~~epinephrine auto-injectors in an emergency situation.

Each Building Principal shall endeavor to maintain at least two (2) ~~Epi Pens~~ epinephrine auto-injectors of both prescribed doses in their building. In procuring Epi-Pens, the Board will accept donations of ~~Epi Pens~~epinephrine auto-injectors from wholesale distributors of dangerous drugs or manufacturers of dangerous drugs, as well as donations of money from any person to purchase ~~Epi Pens~~epinephrine auto-injectors. The Superintendent shall report to the Ohio Department of Education ~~and Workforce~~ ("ODEW"), in the form and manner determined by ODE, each procurement of ~~Epi Pens~~epinephrine auto-injectors and each occurrence in which an ~~Epi-Pen~~epinephrine auto-injector is used from District's supply.

In order to facilitate the use of an ~~Epi-Pen~~epinephrine auto-injector in an emergency situation pursuant to this Policy ~~and AG 5330.02~~, the Board will procure ~~Epi Pens~~epinephrine auto-injectors by either (1) having a licensed health professional authorized to prescribe drugs, acting in accordance with State laws, personally furnish the ~~Epi Pens~~epinephrine auto-injectors to the District or issue a prescription for them in the name of the District, or (2) having the Superintendent obtain a prescriber-issued protocol that includes ~~definitive~~ a standing order for ~~Epi Pens~~ epinephrine auto-injectors and the dosages of epinephrine to be administered through them. If the Superintendent obtains a prescriber-issued protocol, s/he will retain the original protocol and provide a copy of it to each Building Principal of each school at which ~~Epi-Pen~~epinephrine auto-injectors are maintained in accordance with this Policy ~~and AG 5330.02~~.

In accordance with Ohio law, the Board, its members, employees and contractors, and a licensed health professional authorized to prescribe drugs who personally furnishes or prescribes ~~an Epi-Pen~~ epinephrine auto-injector, consults with the Superintendent, or issues a protocol, shall not be liable in damages in a civil action for injury, death, or loss to person or property that allegedly arises from an act or omission associated with procuring, maintaining, accessing, or using ~~Epi Pens~~ epinephrine auto-injectors in emergency situations as provided for by this policy ~~and AG 5330.03~~, unless the act or omission constitutes willful or wanton misconduct.

Legal

R.C. 3313.7110, 4723.483, 4729.01,4729.51, 4730.433, 4731.96

Last Modified by Regina Jutz on June 18, 2026