

Board of Education - Regular Meeting

Board of Education

Galion Middle School Computer Lab

Tuesday, June 17, 2025

6:30pm - 7:30pm

Present: Dr. Jeffrey Hartmann, Superintendent; Mr. Dennis Long, Board of Education Vice President; Mr. Mike Mateer, Board of Education Member; Mrs. Melissa Miller, Board of Education President; Mrs. Christi Eckert, Board of Education Member; Ms. Kirsten Geyer, Board of Education Member; Mrs. Charlene Parkinson, Treasurer; Mrs. Melisa Watters, Director of Teaching and Learning; Ms Shannon King, Incoming Treasurer

1 PRELIMINARY ITEMS

Attachments:

1.1 Roll Call

Minutes:

All Present

Attachments:

1.2 Pledge of Allegiance

Attachments:

1.3 * Adopt Agenda

Motioned: Mr. Mike Mateer

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

1.4 Acknowledgement of Guests

Attachments:

1.5 Community Input

Attachments:

[Public Participation- Board Policy 0169.1.pdf](#)

2 RECOGNITION & REPORTS

Attachments:

2.1 Legislative Update

Mr. Dennis Long, Board of Education Vice President

Attachments:

2.2 Superintendent's Update

Dr. Jeffrey Hartmann, Superintendent

Transportation Presentation

Civil Air Patrol Encampment Report

Future job descriptions - Given the strategic-level work that our Board of Education engages in, and further supported by policy, job descriptions will be approved at the Superintendent level beginning July 1, 2025. Policies 1400, 3120.01, and 4120.01 state the following: "From time-to-time, the Board further recognizes that the Superintendent may find it necessary to revise job descriptions."

Attachments:

2.3 State Auditor Award

Attachments:

3 * CONSENT AGENDA

Attachments:

3.1 Board of Education Meeting Minutes

May 20, 2025 Regular Meeting Minutes

Motioned: Mr. Dennis Long

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[5.20.25 Regular Meeting Minutes.pdf](#)

3.2 Donations

Recommend to accept donation from Mark & Doris Byers, in memory of Burnell Huffman
\$50 Receipt 251503

Recommend to accept donations from the following individuals/groups for the District's Negative Lunch Balance:

- Galion Women of the Moose \$100 Receipt 251562
- Galion Moose \$200 Receipt 251562
- Magnolia Terrace \$500 Receipt 251612

Motioned: Mr. Dennis Long

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

3.3 Superintendent's Recommendations - Administrative Personnel

Recommend to accept the resignation of Tina Crim, Middle School Principal, effective July 31, 2025.

Recommend to accept the resignation of Heather Carney, School Psychologist, effective July 31, 2025.

Recommend to update Item 5.3 of the May 20, 2025 Board of Education meeting, Julie Murphy-Theodore was approved for a three-year administrative contract as Middle School Assistant Principal. Julie Murphy-Theodore is now recommended for a three-year administrative contract as Middle School Principal, effective August 1, 2025 through July 31, 2028, contingent on state certification and/or requirements applicable to the position.

Recommend to update Item 5.3 of the May 20, 2025 Board of Education meeting, Matt Tyrrell was approved for a three-year administrative contract as Athletic Director. Matt Tyrrell is now recommended for a three-year administrative contract as Middle School Assistant Principal, effective August 1, 2025 through July 31, 2028, contingent on state certification and/or requirements applicable to the position.

Motioned: Mr. Dennis Long

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

3.4 Superintendent's Recommendations - Certified Personnel

Recommend to approve the employment and issuance of a one contract to Ashley Hickman, Social Work Specialist, effective for the 2025-2026 school year, contingent upon state certification and/or requirements applicable to the position. Salary to be based upon the Teacher's salary schedule at Step 2 for the 2025-2026 school year, as defined in the GEA Negotiated Agreement.

Recommend to approve the employment and issuance of a one contract to Kelly Watson, High School Teacher, effective for the 2025-2026 school year, contingent upon state certification and/or requirements applicable to the position. Salary to be based upon the Teacher's salary schedule at Step 5 for the 2025-2026 school year, as defined in the GEA Negotiated Agreement.

Recommend to approve the employment and issuance of a one contract to Michelle Gingrich, Intermediate School Teacher, effective for the 2025-2026 school year, contingent upon state certification and/or requirements applicable to the position. Salary to be based upon the Teacher's salary schedule at Step 0 for the 2025-2026 school year, as defined in the GEA Negotiated Agreement.

Recommend to accept the retirement resignation for Rhonda Evak, Primary School Teacher, effective May 31, 2025.

A public meeting to discuss the retire/rehire of Rhonda Evak for the 25-26 school year on July 8, 2025 at 6:00 p.m.

Motioned: Mr. Dennis Long

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
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Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

3.5 Superintendent's Recommendations - Certified Extra-Duty

Recommend to approve the following Certified Extra-Duty Assignments for the 2025-2026 school year, contingent upon state certification and/or requirements applicable to the position. Compensation to be based upon the Extra-Duty Pay Schedule as defined in the GEA Negotiated Agreement, if applicable:

Primary School

- Lynne Foust - Tech Coach

Intermediate School

- Maura Hartley - Safety Patrol

Middle School

- Laurie Smith - Tech Coach

High School

- Jenny Jackson - Tech Coach
- Jessica Hammond - Showtunes
- Jessica Hammond - GECA Director
- Jessica Hammond - National Honor Society
- Amy Stuttler - Academic Challenge
- Haylie Bowlby - Freshman Class Advisor
- Amy Stuttler - Sophomore Class Advisor
- Olivia Tanner - Junior Class Advisor
- Mandy Kent - Junior Class Advisor
- Kelly Watson - Senior Class Advisor
- Jenna Bollinger - Spanish Club Advisor
- Student Council - Mandy Kent
- Student Council - Olivia Tanner
- Yearbook Advisor - Cay Faulkner
- Yearbook Advisor - Jenny Holt

Athletics

- Matt Dick - Head Varsity Football
- Cindy Conner - Head Cross Country
- Elizabeth Freeman - High School Cross Country Volunteer
- Lindsey Harris - Girls Tennis Varsity Assistant
- Theresa O'Deens - Marching Band Director
- Theresa O'Deens - Pep Band Director
- Theresa O'Deens - Jazz Band Director

Motioned: Mr. Dennis Long
Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

3.6 Superintendent's Recommendation - Classified Personnel

Recommend to accept the resignation of Ed Kincade, Middle School Custodian, effective August 1, 2025.

Recommend to approve the employment of the following part-time Cooks, contingent upon state certification and/or requirements applicable to the position. Employment terms to be based upon Article 4 of Collective Bargaining Agreement between the Galion City Schools Board of Education and OAPSE Local #370 Salary Schedule at Step 0 for the 2025-2026 school year.

- Danielle James - 4 hour cook
- Christina Neel - 4 hour cook
- Cindy Campo - 2.5 hour cook

Recommend to approve the transfer of Julie Boles, 2.5 hour Cook, to a 4 hour Cook for the 2025-2026 school year.

Motioned: Mr. Dennis Long
Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

3.7 Superintendent's Recommendations - Pupil Activity Contracts

Recommend to approve the following Pupil Activity Contracts for the 2025-2026 school year, contingent upon state certification and/or requirements applicable to the position. Compensation to be based upon the Extra-Duty Pay Schedule as defined in the GEA Negotiated Agreement, if applicable:

- Eric Palmer - Head Boys Soccer
- Alan Conner - Head Girls Golf
- Kayla Hart - Head Varsity Cheerleading
- Terry Gribble - Head Girls Tennis
- Ryan Scribner - Varsity Assistant Football
- Taylor Sabo - Varsity Assistant Football
- Kyle Bishop - Varsity Assistant Football
- Matt Clum - Freshmen Football
- Jim Hay - Freshmen Football
- Austin Prosser - Volunteer Football
- Brayden Eckles - Volunteer Football
- Caleb Ivy - Volunteer Football
- Nic Sorrenson - Middle School Football
- Joey Rinker - Middle School Football
- Gavin Pennington - Middle School Football
- Ty Clark - Middle School Football
- Lucas Conner - Middle School Cross Country
- Justine Yunker - Middle School Cross Country
- Brad Bowron - Assistant Boys Soccer
- Anthony Stout - Assistant Marching Band Director

Motioned: Mr. Dennis Long

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

3.8 Job Description

Recommend to approve a new job description for the position of Executive Assistant to the Superintendent for Outreach & Support as attached:

Motioned: Mr. Dennis Long

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[Executive Assistant to the Superintendent for Outreach Support.pdf](#)

3.9 2025-2026 School Bus Routes/Stops

Recommend to approve the school bus routes/stops for the 2025-2026 school year and to authorize the Superintendent to make "as needed" revisions throughout the school year.

Motioned: Mr. Dennis Long

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[High Roads Routes.pdf](#)

[HS.MS.IS.Leap Routes.pdf](#)

[HS.MS.IS.Leap Routes 2.pdf](#)

[Pioneer.PS.Tom Routes.pdf](#)

[Pioneer.PS.Tom Routes 2.pdf](#)

3.10 Annual Food Service Compliance Report

Motioned: Mr. Dennis Long

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
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Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[Nutritional Standards Compliance Report 2 .pdf](#)

3.11 Resolution to Participate in Federal Grants

Recommend to approve a resolution to approve participation in the following Federal Grants for FY 26:

- Title IA - Improving Basic Programs
- Title I Non-competitive Supplemental School Improvement
- Title II-A Supporting Effective Instruction
- Title IV-A Student Support and Academic Enrichment
- Title V-B Rural and Low-Income
- IDEA-B Special Education
- IDEA Early Childhood Special Education
- Expanding Opportunities for Each Child Non-competitive Grant
- ARP ESSER
- ARP IDEA
- 21st Century (High School only)
- Agriculture Education 5th Quarter
- Stronger Connections

Motioned: Mr. Dennis Long

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

3.12 Mid Ohio ESC Contract School Year 2025-2026

Recommend to approve the annual contract with Mid Ohio Educational Service Center (MOESC) for contract employee services, staff educational opportunities and various support and assistance as stated in the attached contract to be directly deducted from semi-monthly foundation payments . This amount may be adjusted as contract services change throughout the year.

Motioned: Mr. Dennis Long

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[Galion FY26 District Contract Estimate.pdf](#)

4 * RESOLUTION TO SUSPEND ADMINISTRATIVE POSITION FOR CHIEF ACADEMIC OFFICER

Motioned: Ms. Kirsten Geyer

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[Resolution for RIF MW SIGNED.pdf](#)

5 * RESOLUTION TO SUSPEND ADMINISTRATIVE POSITION FOR CHIEF INFORMATION OFFICER

Motioned: Mr. Dennis Long

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[Resolution for RIF VR SIGNED.pdf](#)

6 TREASURER'S CONSENT AGENDA

Attachments:

6.1 May 2025 Financial Statements

Motioned: Mrs. Christi Eckert

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[May 2025 Financials1.pdf](#)

6.2 Audit Compliance - System Generated Reports

Motioned: Mrs. Christi Eckert

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		

Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[Cash Summary FINAL May 2025.pdf](#)
[Meeder May 2025.pdf](#)
[Spending Plan FINAL May 2025.pdf](#)
[Outstanding Purchase Orders 1 .pdf](#)
[Detailed Check Register 1 .pdf](#)
[May 2025 Bank Statements.pdf](#)

6.3 Amended Certificate of Estimated Resources Fiscal Year 2025

Motioned: Mrs. Christi Eckert

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[Cert Est Res.pdf](#)

6.4 Appropriations for Fiscal Year 2025

Motioned: Mrs. Christi Eckert

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		

Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[Approps FY25.pdf](#)

6.5 Temporary Appropriations Fiscal Year 2026

Motioned: Mrs. Christi Eckert

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[Temp Approps FY26.pdf](#)

6.6 Fund to Fund Transfer

Recommend to approve a \$250,000 transfer from General Fund (001) to Permanent Improvement Fund (003)

Motioned: Mrs. Christi Eckert

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		

Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

6.7 Fiscal Year End Transactions

Recommend to approve authority for Treasurer to initiate all necessary year end transactions needed to balance and reconcile all budget accounts and amend appropriations for all funds with deficit balances on June 30, 2025. Budget, appropriation, advance and revenue changes, if necessary, will be reported at the July 2025 regular meeting.

Minutes

Motioned: Mrs. Christi Eckert

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

6.8 Absence Without Pay

5/5/25 Payroll - none

5/20/25 Payroll

Jenna Bollinger - 1 day

Saira Carpenter - 3 days

Zach - Fuhrer - 1/2 day

6/5/25 Payroll

Matt Eusey - 1 day

Kim Garver - 1 day

Bryce Lehman - 1/2 day

Charles Wilson - 2 days

Motioned: Mrs. Christi Eckert
Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

7 * RESOLUTION TO RENEW AN EXISTING 7.73-MILL TAX LEVY

Motioned: Mr. Mike Mateer
Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments:

[11 25 Resolution 1 - Current Expense Renewal SIGNED.pdf](#)

8 * NEW BUSINESS

Attachments:

9 EXECUTIVE SESSION

An executive session is requested for one or more of the following matters to:

_____ a. consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official;

_____ b. consider the investigation of charges or complaints against a public employee, official, licensee, "regulated individual," or student; unless the person being investigated of charges or complaints requests a public hearing;

_____ c. consider the purchase of property for public purposes, the sale of property at competitive bidding, or

sale or other disposition of unneeded, obsolete, unfit-for-use property if the premature disclosure of the information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;

_____ d. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

_____ e. prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms or conditions of employment;

_____ f. consider matters required by federal laws, or rules, or state statutes to be kept confidential;

_____ g. consider details of security arrangements and emergency response protocols where disclosure might reveal information that could reasonably be expected to jeopardize the District's security;

_____ h. consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance or negotiations with other politics subdivisions regarding requests for economic development assistance (provided statutory conditions are met).

RECESS TIME: PM

RECONVENE TIME: PM

Attachments:

10 ADJOURN

Meeting Adjourned at: 7:25 PM

Motioned: Mr. Dennis Long

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		
Ms. Kirsten Geyer, Board of Education Member	X		

Attachments: