

Board of Education - Regular Meeting

Board of Education

Galion Middle School Computer Lab

Tuesday, April 16, 2024

6:30pm - 7:00pm

Present: Dr. Jeffrey Hartmann, Superintendent; Mr. Dennis Long, Board of Education Vice President; Mr. Mike Mateer, Board of Education Member; Mrs. Melissa Miller, Board of Education President; Mrs. Christi Eckert, Board of Education Member; Mrs. Charlene Parkinson, Treasurer; Mrs. Melisa Watters, Director of Teaching and Learning

Absent: Ms. Kirsten Geyer, Board of Education Member

1 PRELIMINARY ITEMS

1.1 Roll Call

Minutes:

Ms Geyer - Absent

1.2 Pledge of Allegiance

1.3 * Adopt Agenda

Motioned: Mr. Dennis Long

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

1.4 Community Input

Attachments:

[Public Participation- Board Policy 0169.1.pdf](#)

2 RECOGNITION & REPORTS

Motioned: Mrs. Christi Eckert
Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

2.1 Student Recognition

Recognize the following students for demonstrating the Portrait of a Tiger trait, **Problem Solver**:

- Reagan Christman - 2nd grade
- Mackenzie Novik - 3rd grade
- Avery Patrick - 8th grade
- Landon Fairchild - 10th grade

Recognize the following student for demonstrating the Portrait of a Tiger trait, **Balanced**:

- Karmen Heydinger - Kindergarten

2.2 Brief Recess

2.3 Student Achievement Report

Mrs. Melissa Miller, Board of Education President

Attachments:

[April 2024 Newsletter.pdf](#)

2.4 Legislative Update

Mr. Dennis Long, Board of Education Vice President

2.5 Superintendent's Update

Dr. Jeffrey Hartmann, Superintendent

One Needs and Progress Monitoring Updates

3 * CONSENT AGENDA

3.1 Board of Education Meeting Minutes

March 20, 2024 Audit Committee Minutes
March 20, 2024 Regular Monthly Meeting Minutes
April 5, 2024 Special Meeting Minutes

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

Attachments:

[3.20.24 Audit Committee Meeting Minutes.pdf](#)

[3.20.24 Regular Monthly Meeting Minutes.pdf](#)

[4.5.24 Special Meeting Minutes.pdf](#)

3.2 Donations

Recommend to accept \$11,967 from Galion Boosters Club for Track Tent and Wrestling Mats, Receipt # 241281

Recommend to accept \$500 from Galion Gridiron Club for Track Tent, Receipt # 241281

Recommend to accept \$1,160 from Galion Boosters Club for February Student Passes, Receipt # 241310

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

3.3 Superintendent's Recommendations - Administrative

Recommend to approve a per-diem administrative contract for Jessica Berger, Family Engagement Coordinator, effective May 1, 2024 through July 31, 2024, not to exceed 25 days.

Recommend to approve a two-year administrative contract effective August 1, 2024 through July 31, 2026 with salary to be based on the assigned position, contingent upon state certification and/or requirements applicable to the position:

- Sara Lutz - Supervisor of Behavior Support
- Jessica Berger - Family Engagement Coordinator
- DiAnna Danner - Transportation Supervisor

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

3.4 Superintendent's Recommendations - Certified

Recommend to approve Brian Kentosh as a Long Term Substitute Teacher, effective for the 2024-2025 school year, to be paid at a rate of \$125 per day.

Recommend to accept the resignation of Cheryl Williams, Intervention Specialist, effective at the end of the 2023-2024 school year.

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

Attachments:

[Williams Resignation.pdf](#)

3.5 Superintendent's Recommendations - Classified

Recommend to correct Item 7.4 of the June 20, 2023 Board of Education meeting, Bus Driver Don

Wake was board approved at Step 0 for the 2023-2024 school year, however, the correct step, per the paperwork submitted and approved by the supervisor was **Step 1** for the 2023-2024 school year.

Recommend to approve the non-renewal of the following individual holding a retire/rehire contract with the district at the conclusion of the 2023-2024 school year:

- Bill Hurlow - Bus Driver

Recommend to approve the employment of the following employees, contingent upon state certification and/or requirements applicable to the position. Employment terms to be based upon Article 4 of Collective Bargaining Agreement between the Galion City Schools Board of Education and OAPSE Local #370 Salary Schedule for the 2024-2025 school year.

- Bill Hurlow - Bus Driver

Recommend to approve the employment of Glinda Sparks, Bus Aide, contingent upon state certification and/or requirements applicable to the position. Employment terms to be based upon Article 4 of Collective Bargaining Agreement between the Galion City Schools Board of Education and OAPSE Local #370 Salary Schedule at Step 3 for the 2024-2025 school year.

Recommend to approve the employment of Brenda Haley, Bus Aide, contingent upon state certification and/or requirements applicable to the position. Employment terms to be based upon Article 4 of Collective Bargaining Agreement between the Galion City Schools Board of Education and OAPSE Local #370 Salary Schedule at Step 0 for the 2024-2025 school year.

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

3.6 Superintendent's Recommendation - Pupil Activity Contract

Recommend to approve the following Pupil Activity Contracts for the 2024-2025 school year, contingent upon state certification and/or requirements applicable to the position. Compensation to be based upon the Extra-Duty Pay Schedule as defined in the GEA Negotiated Agreement, if applicable:

- Kayla Hart - Varsity Cheerleading Advisor

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		

Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

3.7 Resolution - Staff Appreciation Week

Recommend to approve a resolution recognizing May 6-10, 2024 as Galion City School's Staff Appreciation Week, as attached:

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

Attachments:

[Staff Appreciation Week Resolution SIGNED.pdf](#)

3.8 Non-Renew Retire/Rehire Contracts

Recommend to approve the non-renewal of all individuals holding a Retire/Rehire Contract with the District at the conclusion of the 2023-2024 school year, as attached:

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

Attachments:

[Non Renew Retire Rehire.pdf](#)

3.9 Non-Renew Supplemental/Extra-Duty/Pupil Activity Contracts

Recommend to approve the non-renewal of all individuals holding a Supplemental, Extra-Duty or Pupil Activity contract with the District at the conclusion of the 2023-2024 school year, as attached:

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

Attachments:

[23-24 Non-Renewals - Athletic.pdf](#)

[23-24 Non-Renewals - Academic.pdf](#)

3.10 Field Trips

Recommend the following field trips for the 23-24 school year:

- May 13, 2024 - 3rd grade class trip to Buckeye Children's Museum in Mansfield, OH
- May 20, 2024 - 4th grade class trip to COSI in Columbus, OH
- May 6 and May 8, 2024 - 5th grade trip to Lowe Volk Park
- May 9, 2024 - Mrs. Garver's Intermediate School class trip to Alpaca Meadows in Mansfield, OH

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

3.11 2024 Athletic Summer Camps

Recommend to approve the following Athletic Summer Camp:

- July 29 - August 2, 2024 - Cross Country Team to attend camp at Northwest Ohio Christian Youth Camp in McCutchenville, OH

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

3.12 Name Change - Item 3.11 February 20, 2024

Adopt the attached Contract, approved on February 20, 2024, to align tax documents with contract language for Helen S Carroll, also known as Helen S Compton.

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

Attachments:

[Name Change.pdf](#)

3.13 Job Descriptions

Recommend to approve updates to the attached Admin, Certified and Classified job descriptions that were board approved at the March 20, 2024 meeting under 3.10.

Recommend to approved the attached job description for the position of Secretary 2.

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
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Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

Attachments:

[Job Descriptions - Admin.pdf](#)
[Job Descriptions - Certified.pdf](#)
[Job Descriptions - Classified.pdf](#)
[Secretary 2 Job Description.pdf](#)

3.14 GEA - eSports Memorandum of Understanding

Recommend to approve a Memorandum of Understanding between the Galion Board of Education and Galion Educational Association regarding eSports coaches, as attached:

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

Attachments:

[eSports MOU SIGNED.pdf](#)

3.15 ADDENDUM ITEM Apple Purchase Agreement

Recommend to approve the Apple purchase agreement for the 2024-2025 school year, as attached:

Motioned: Mrs. Christi Eckert

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		

Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

Attachments:

[24-25 Apple Purchase Agreement.pdf](#)

4 TREASURER'S REPORT

Motioned: Mr. Dennis Long

Seconded: Mrs. Christi Eckert

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

4.1 Five Year Forecast - May, 2024 - DRAFT

Attachments:

[Galion.1.pdf](#)

5 TREASURER'S CONSENT AGENDA

5.1 March 2024 Financial Reports

Motioned: Mr. Mike Mateer

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

Attachments:

5.2 Audit Compliance - System Generated Reports

Motioned: Mr. Mike Mateer

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

Attachments:

[Cash Summary FINAL March 2024.pdf](#)

[CRIMSMonthlyStatement.pdf](#)

[Outstanding Purchase Orders.pdf](#)

[Detailed Check Register.pdf](#)

[Spending Plan FINAL March 2024.pdf](#)

[March 2024 Bank Statements.pdf](#)

5.3 Darlene V Smith Scholarship Award - 2024

Recommend to approve the 2004 Darlene Smith Scholarship Award amount of \$2,000.

Motioned: Mr. Mike Mateer

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

Attachments:

[Financial Detail Report 1 .pdf](#)

[Will - D V Smith.pdf](#)

5.4 Absence Without Pay

Payroll Dated 3/20/24;

Matt Eusey - 5 days

Stacey Harding - .5 day

Marianne Thorpe - 3 days

Payroll Dated 4/5/24;

Matt Eusey - 5 days

Stacey Harding - 1 day

Ed Kincade - 1 day

Motioned: Mr. Mike Mateer

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		

6 * NEW BUSINESS

7 EXECUTIVE SESSION

An executive session is requested for one or more of the following matters to:

_____ a. consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official;

_____ b. consider the investigation of charges or complaints against a public employee, official, licensee, "regulated individual," or student; unless the person being investigated of charges or complaints requests a public hearing;

_____ c. consider the purchase of property for public purposes, the sale of property at competitive bidding, or sale or other disposition of unneeded, obsolete, unfit-for-use property if the premature disclosure of the information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;

_____ d. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

_____ e. prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms or conditions of employment;

_____ f. consider matters required by federal laws, or rules, or state statutes to be kept confidential;

_____ g. consider details of security arrangements and emergency response protocols where disclosure might reveal information that could reasonably be expected to jeopardize the District's security;

_____ h. consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance or negotiations with other political subdivisions regarding requests for economic development assistance (provided statutory conditions are met).

RECESS TIME: PM

RECONVENE TIME: PM

8 ADJOURN

Meeting Adjourned at: 7:26 PM

Motioned: Mr. Dennis Long

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Vice President	X		
Mr. Mike Mateer, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education President	X		
Mrs. Christi Eckert, Board of Education Member	X		