

Board of Education - Regular Meeting

Board of Education

Galion Middle School Computer Lab

Tuesday, August 15, 2023

6:30pm - 7:30pm

Present: Dr. Jeffrey Hartmann, Superintendent; Mr. Grant Garverick, Board of Education President; Mr. Mike Mateer, Board of Education Vice President; Mr. Dennis Long, Board of Education Member; Mrs. Melissa Miller, Board of Education Member; Ms. Laura Johnson, Board of Education Member; Mrs. Charlene Parkinson, Treasurer; Mrs. Melisa Watters, Director of Teaching and Learning

1 PRELIMINARY ITEMS

Attachments:

1.1 Roll Call

Minutes:

All Present

Attachments:

1.2 Pledge of Allegiance

Attachments:

1.3 * Adopt Agenda

Motioned: Mr. Mike Mateer

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

1.4 Acknowledgement of Guests

Attachments:

1.5 Community Input

Attachments:

[Board Policy 0.169.1.pdf](#)

2 EVALUATION TOOLS

Minutes:

The attached evaluation forms will be used on a semi-annual basis to review the performance of the superintendent and the treasurer.

Motioned: Mr. Mike Mateer

Seconded: Mrs. Melissa Miller

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[GCS Super Eval.pdf](#)

[GCS Treasurer Eval.pdf](#)

3 * CONSENT AGENDA

Attachments:

3.1 Board of Education Meeting Minutes

July 18, 2023 Regular Monthly Meeting Minutes

Motioned: Mr. Dennis Long

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		

Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[7.18.23 Regular Meeting Minutes.pdf](#)

3.2 Donations

Recommend to accept \$12,200 from Galion City Schools Booster Club for Turf Tank Paint Robot, Receipt # 240035

Recommend to accept \$103 from Galion High School Class of 1983 for Negative Lunch Balance Accounts, Receipt # 240061

Motioned: Mr. Dennis Long

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

3.3 Mid-Ohio ESC - Social Worker Agreement

Recommend to approve the contract service agreement between the Galion City School District and Mid-Ohio Educational Service Center, effective for the 2023-2024 school year, for the purpose of providing a Social Worker to the District, as attached:

Motioned: Mr. Dennis Long

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
-------	-----	----	------------

Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[MOESC Galion Staffing Agreement SIGNED.pdf](#)

3.4 23-24 NEOnet Proposal

Motioned: Mr. Dennis Long

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[23-24 NeoNet Agreement.pdf](#)

3.5 City of Galion Use Agreements

Recommend to approve a Cross Country Use Agreement and Heise Park Tennis Courts Use Agreement with the City of Galion, as attached:

Motioned: Mr. Dennis Long

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		

Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[Cross Country Fully Executed 2023.pdf](#)
[Tennis Courts Fully Executed 2023.pdf](#)

3.6 2023-2024 Extra-Curricular Photographers

Recommend to approve granting the following non-compensated photographers the authorization to take photographs at extra-curricular activities for the Galion City School District, effective for the 2023-2024 school year:

- Craig Alguire - Photorama
- Gary Bellew - Unique Images
- Maria Winemiller - Photos by Maria
- Kathy Anatra - Anatra Graphic Art, Inc.
- Erin Miller - Images by Erin
- Lynne Foust - Treasured Memories
- Mark Baer - MLBaer Photography

Motioned: Mr. Dennis Long

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

3.7 Title I - Annual Notice

The Galion City School District Board of Education enhances the educational program for educationally disadvantaged students with the use of federal funding. Title I funding ensures that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum,

proficiency on Ohio's challenging state academic achievement standards and state academic assessments. A complete copy of Galion's Title I Services Policy 2261, Parent and Family Member Participation in Title I Programs Policy 2261.01, and Parent's Right to Know Policy 2261.02 are attached below:

Motioned: Mr. Dennis Long

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[po2261.pdf](#)

[po2261.01.pdf](#)

[po2261.02.pdf](#)

4 TREASURER'S REPORT

Attachments:

4.1 July 2023 Financial Reports

Motioned: Mr. Dennis Long

Seconded: Mrs. Melissa Miller

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

4.2 Audit Compliance - System Generated Reports

Motioned: Mr. Dennis Long

Seconded: Mrs. Melissa Miller

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[Cash Summary FINAL July 2023.pdf](#)

[Meeder Summary July 2023.pdf](#)

[Outstanding Purchase Orders.pdf](#)

[Detailed Check Register.pdf](#)

[Spending Plan FINAL July 2023 1 .pdf](#)

[JULY 2023 -Bank Statements.pdf](#)

4.3 Approve Health/Rx/Dental/Vision Insurance Rates for Calendar 2023

Motioned: Mr. Dennis Long

Seconded: Mrs. Melissa Miller

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[Approved Medical and Rx 2-tier and 3-tier rates effective 1-1-2024 - JHP.pdf](#)

4.4 WCC Health Benefit Fund Financial Statements

Motioned: Mr. Dennis Long

Seconded: Mrs. Melissa Miller

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[Wyandot Crawford Financials through June 30 2023 - Presented July 27 2023 Email ONLY 1 .pdf](#)

4.5 Jefferson Health Plan

Motioned: Mr. Dennis Long

Seconded: Mrs. Melissa Miller

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[JHP - Wyandot-Crawford County Consortium Presentation to the Consortium 5-25-2023.pdf](#)

5 REPORTS & DISCUSSION

Attachments:

5.1 Buildings and Grounds Presentation

Mr. Brian Owens, Director of Building, Grounds & Transportation

Attachments:

[BOE Presentation 8 15 23.pdf](#)
[Capital Improvement Study.pdf](#)

5.2 Legislative Update

Mr. Dennis Long, Board of Education Member

Attachments:

5.3 Superintendent's Update

Attachments:

6 * SUPERINTENDENT'S RECOMMENDATIONS- PERSONNEL

Attachments:

6.1 Administrative Assignments

Recommend to approve a two-year administrative contract effective August 1, 2023 through July 31, 2025 to Matt Tyrrell as Athletic Director. Salary to be based upon the assigned position, contingent upon state certification and/or requirements applicable to the position.

Motioned: Mr. Mike Mateer

Seconded: Ms. Laura Johnson

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

6.2 Certified

Recommend to approve Mike Glew as a Long Term Substitute Teacher, effective August 17, 2023, to be paid at a rate of \$125 per day.

Recommend to approve Spencer Mutchler as a Long Term Substitute Teacher, effective August 17, 2023, to be paid at a rate of \$125 per day.

Recommend to approve McKenna Deskins as a Long Term Substitute Teacher, effective August 17, 2023, to be paid at a rate of \$125 per day.

Recommend to approve a change of placement on the pay scale for DeAnna Albert, Primary School Teacher, from Master to Master + 15, effective with the first pay of the current contract year, per Article X of the Negotiated Agreement.

Recommend to approve a change of placement on the pay scale for Calli Bauer, Middle School Teacher, from Bachelor + 12 to Bachelor + 24, effective with the first pay of the current contract year, per Article X of the Negotiated Agreement.

Recommend to approve a change of placement on the pay scale for Lesley Buzza, Intermediate School Teacher, from Master to Master + 30, effective with the first pay of the current contract year, per Article X of the Negotiated Agreement.

Recommend to approve a change of placement on the pay scale for Laurie Smith, Middle School Teacher, from Bachelor + 24 to Master, effective with the first pay of the current contract year, per Article X of the Negotiated Agreement.

Recommend to approve a change of placement on the pay scale for Jon Stinehour, Middle School Teacher, from Master + 15 to Master + 30, effective with the first pay of the current contract year, per Article X of the Negotiated Agreement.

Motioned: Mr. Mike Mateer

Seconded: Ms. Laura Johnson

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

6.3 Certified Extra-Duty

Recommend to approve the following Certified Extra-Duty Assignments for the 2023-2024 school year,

contingent upon state certification and/or requirements applicable to the position. Compensation to be based upon the Extra-Duty Pay Schedule as defined in the GEA Negotiated Agreement, if applicable:

High School

- Jessica Hammond - Big Sister
- Cay Faulkner - Yearbook Advisor

Middle School

- Kristi Jackson - Big Sister
- Laurie Smith - BLT

Intermediate School

- Meghan Keller - Big Sister
- Michelle Talbott - BLT
- Paula Seng - Home Instruction Tutor, at the rate of \$20.00 per hour

Primary School

- Jena Gardner - Big Sister
- Laura Humberson - RESA Mentor

Motioned: Mr. Mike Mateer

Seconded: Ms. Laura Johnson

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

6.4 Classified

Recommend to approve the employment of Ron Smucker, Part-time Bus Driver, contingent upon state certification and/or requirements applicable to the position. Employment terms to be based upon Article 4 of Collective Bargaining Agreement between the Galion City Schools Board of Education and OAPSE Local #370 Salary Schedule at Step 5 for the 2023-2024 school year.

Recommend to approve the employment of Jim Hart, Part-time Van Driver, contingent upon state certification and/or requirements applicable to the position. Employment terms to be based upon Article 4 of Collective Bargaining Agreement between the Galion City Schools Board of Education and OAPSE Local #370 Salary Schedule at Step 0 for the 2023-2024 school year.

Recommend to approve the employment of Julie Boles, 2.5 Hour Cook, contingent upon state

certification and/or requirements applicable to the position. Employment terms to be based upon Article 4 of Collective Bargaining Agreement between the Galion City Schools Board of Education and OAPSE Local #370 Salary Schedule at Step 3 for the 2023-2024 school year.

Recommend to approve employment of the following Classified Substitute Personnel, contingent upon state certification and/or requirements as applicable to the position, for the 2023-2024 school year:

- Rhonda Cole - Substitute Bus Driver
- Dawn Hunter - Substitute Bus Driver
- Kris Leiter - Substitute Bus Driver
- Roxann Ramsey - Substitute Bus Driver
- Robert Staley - Substitute Bus Driver
- Janet Hart - Substitute Cook
- Vicki Jobe-Myers - Substitute Cook
- Lori LaChance - Substitute Cook
- Sharon Lee - Substitute Cook
- Joseph Mason - Substitute Custodian
- Larry Alspach - Substitute Custodian
- Danny Kiser - Substitute Custodian
- Alexis Evak - Substitute Educational Aide
- Julia Evak - Substitute Educational Aide
- Kathy Alguire - Substitute Secretary
- Janet Snyder - Substitute Secretary
- Jennie Stevens - Substitute Secretary
- Stacy Kieffer - Substitute Secretary and Substitute Educational Aide
- Maggie Sulser - Substitute Secretary and Substitute Educational Aide
- Marianne Goss - Substitute Secretary and Substitute Educational Aide
- Jan Tuscan - Substitute Secretary and Substitute Educational Aide
- Jeremiah Woodmansee - Substitute Van Driver

Motioned: Mr. Mike Mateer

Seconded: Ms. Laura Johnson

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

6.5 Classified Changes in Employment Status

Recommend Reinstatement from Leave of Absence;

- Mavis Mallory - Bus Driver effective August 15, 2023

Motioned: Mr. Mike Mateer

Seconded: Ms. Laura Johnson

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

6.6 Classified Changes to Hourly Rates of Pay

Recommend to approve a retroactive rate adjustment for classified staff for Summer 2023 Feeding Program and Summer 2023 Kindergarten Boot Camp not to exceed \$25 per hour. This is in response to the continued labor shortage and the challenge faced to secure staffing for these important summer programs.

Motioned: Mr. Mike Mateer

Seconded: Ms. Laura Johnson

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

6.7 Pupil Activity Contracts

Recommend to approve the following Pupil Activity Contracts for the 2023-2024 school year, contingent upon state certification and/or requirements applicable to the position. Compensation

to be based upon the Extra-Duty Pay Schedule as defined in the GEA Negotiated Agreement, if applicable:

- Lew Friend - Marching Band Assistant
- Summer Flick - Varsity Assistant Volleyball
- Chelsea Ulrey - Freshman Volleyball

Motioned: Mr. Mike Mateer

Seconded: Ms. Laura Johnson

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

7 * 2023-2024 TRANSPORTATION HANDBOOK

Recommend to approve the Transportation Handbook for the 2023-2024 school year, as attached:

Motioned: Mr. Dennis Long

Seconded: Mr. Mike Mateer

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[Galion Transportation Handbook 2022-23 handbook 2 .pdf](#)

8 * UPDATED 23-24 GALION HIGH SCHOOL COURSE OFFERING HANDBOOK

Motioned: Mr. Mike Mateer

Seconded: Mrs. Melissa Miller

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[GHS Course Guide 23-24 UPDATED.pdf](#)

9 * FIELD TRIPS

Recommend to approve the following Middle School field trips for the 23-24 school year:

- November 1-3, 2023 - 6th grade trip to Heartland Outdoor School in Marengo, OH
- May 20-24, 2024 - 8th grade trip to Washington D.C.

Motioned: Mrs. Melissa Miller

Seconded: Ms. Laura Johnson

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

10 * BOARD BYLAWS AND POLICIES

Recommend to approve the First and Final Read of the attached policy 5200:

Motioned: Ms. Laura Johnson

Seconded: Mrs. Melissa Miller

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		

Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		
Ms. Laura Johnson, Board of Education Member	X		

Attachments:

[PO 5200.pdf](#)

11 EXECUTIVE SESSION

An executive session is requested for one or more of the following matters to:

_____ a. consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official;

_____ b. consider the investigation of charges or complaints against a public employee, official, licensee, "regulated individual," or student; unless the person being investigated of charges or complaints requests a public hearing;

_____ c. consider the purchase of property for public purposes, the sale of property at competitive bidding, or sale or other disposition of unneeded, obsolete, unfit-for-use property if the premature disclosure of the information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;

_____ d. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

_____ e. prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms or conditions of employment;

_____ f. consider matters required by federal laws, or rules, or state statutes to be kept confidential;

_____ g. consider details of security arrangements and emergency response protocols where disclosure might reveal information that could reasonably be expected to jeopardize the District's security;

_____ h. consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance or negotiations with other politics subdivisions regarding requests for economic development assistance (provided statutory conditions are met).

RECESS TIME: PM

RECONVENE TIME: PM

Attachments:

12 ADJOURN

Meeting Adjourned at: 7:45 PM

Motioned: Mr. Mike Mateer

Seconded: Mrs. Melissa Miller

Voter	Yes	No	Abstaining
Mr. Grant Garverick, Board of Education President	X		
Mr. Mike Mateer, Board of Education Vice President	X		
Mr. Dennis Long, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		

Ms. Laura Johnson, Board of Education Member	X		
--	---	--	--

Attachments: