

# Galion City Schools Board of Education

Galion Middle School Computer Lab  
Thursday, August 25, 2016  
6:30pm

Regular Meeting

**Present:** Mr. Dennis Long, Board of Education President; Mrs. Jennifer Kuns, Board of Education Member; Mr. Brian Owens, Board of Education Member; Mrs. Charlene Parkinson, Treasurer; Mr. Brian Carson, Board of Education Vice President; Mr. Paul Wheeler, Director of Academics & Federal Grants; Mr. James Grubbs, Superintendent; Mr. Grant Garverick, Board of Education Member

## 1 PRELIMINARY ITEMS

### 1.1 Roll Call

Meeting Began at 6:31 PM

### 1.2 Pledge of Allegiance

### 1.3 Adopt Agenda Minutes

**Approved**

**Motioned:** Mr. Brian Carson, Board of Education Vice President

**Seconded:** Mr. Grant Garverick, Board of Education Member


Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

### 1.4 Acknowledgement of Guests

Mr. Long asked for a Moment of Silence for the McElligott Family

## 2 TREASURER'S REPORT

### 2.1 Approve Minutes - July 21, 2016 Regular Meeting

 [7.21.16 Board Minutes.pdf](#)

**Minutes**

**Approved**

**Motioned:** Mr. Grant Garverick, Board of Education Member

**Seconded:** Mr. Brian Owens, Board of Education Member

Voter	Yes	No	Abstaining
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Mr. Dennis Long, Board of Education President	X
Mrs. Jennifer Kuns, Board of Education Member	X
Mr. Brian Owens, Board of Education Member	X
Mr. Brian Carson, Board of Education Vice President	X
Mr. Grant Garverick, Board of Education Member	X

## 2.2 Approve July 2016 Financial Report

 [July 2016 Financials.pdf](#)

### Minutes

#### Approved

**Motioned:** Mr. Brian Carson, Board of Education Vice President

**Seconded:** Mrs. Jennifer Kuns, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

## 3 COMMUNITY INPUT

## 4 REPORTS & DISCUSSION

### 4.1 Superintendent Update

 [August 25- 2016 Board Meeting.docx](#)

### 4.2 Director of Academics & Federal Grants

**Mr. Paul Wheeler**

OGT data

## 5 SUPERINTENDENT'S RECOMMENDATIONS - PERSONNEL

Approve the employment of the following personnel contingent upon subsequent receipt by the Board of a satisfactory criminal record check from the Bureau of Criminal Identification and Federal Bureau of Investigation as required by law and applicable state certification:

### 5.1 Administration

Award a two-year administrative contract to Cindy Parrott, Special Education Coordinator, through July 31, 2017 with salary to be based upon the Administrative Salary Range for that assigned position.

### Minutes

#### Approved

**Motioned:** Mr. Grant Garverick, Board of Education Member

**Seconded:** Mr. Brian Carson, Board of Education Vice President

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

## 5.2 Certified

**Approve** the following Tutors as Auxillary Service Program Enrichment Tutors for students at St. Joseph School for the 2016-2017 school year at a rate of \$20.00 per hour to be paid from Auxillary Service Funds:

Ted Baker, up to 20 hours per week

Debra Ritter, up to 20 hours per week

**Approve** the Superintendent to change the Substitute Teacher pay rate to \$80.00 per day.

**Approve** the employment of the following substitute teachers for the 2016-2017 school year:

Joylyn Finch

Kristina Franks

Erica Geiger

Lynn Hoffman

Dennise Holtzapfel

Maureen Neal

Julie Polak

Penney Pumphrey

Bob Roesch

Karen Sorenson

Tim Weiskopf

JoAnn Wiggins

### Minutes

#### Approved

**Motioned:** Mr. Grant Garverick, Board of Education Member

**Seconded:** Mr. Brian Carson, Board of Education Vice President

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		

Mr. Brian Owens, Board of Education Member	X
Mr. Brian Carson, Board of Education Vice President	X
Mr. Grant Garverick, Board of Education Member	X

### 5.3 Classified

**Approve** the employment of Frances E. Symsick as Part Time Transportation Secretary II, effective August 15, 2016. Salary to be based upon the Secretary II Pay Scale for the 2016-2017 school year.

**Approve** the employment of Dustin Edgell, Night Custodian, effective August 29, 2016. Salary to be based upon the Custodian Pay Scale for the 2016-2017 school year.

**Approve** the following as full time Bus Drivers, effective August 22, 2016. Salaries to be based upon the Bus Driver Pay Scale for the 2016-2017 school year:

Patti S. Holloway

Sharon Jones

**Approve** the hourly reassignments of the following Cook positions, effective the start of the 2016-2017 school year:

Chris Carpenter to 7 hour Cook

Dianna Danner to 7 hour Cook

Debbie Furr to 4 hour Cook

Leslie Justice to 6 hour Cook

**Approve** the following as 2.5 hour Cooks, effective the start of the 2016-2017 school year. Salaries to be based upon the Cook Pay Scale for the 2016-2017 school year:

Julie Boles

Jessica McCabe

**Approve** Lupe Campo as Crossing Guard/Mail Courier for the 2016-2017 school year.

**Approve** Heather Eby as St. Joseph Auxillary Service Program Clerk for the 2016-2017 school year. Pay rate of \$12.00 per hour to be paid from the Auxillary Service Funds not to exceed 120 days.

**Approve** the following classified substitute personnel, \*contingent upon state certification as applicable to position, for the 2016-2017 school year:

#### **\*Bus Driver**

Tim Bartholomew

Wilbur Cole

Robert Dille

Candy Hellinger

Kris Leiter

Robert Staley

Andrew Starr

#### **Cook**

Joyce Atwood

Jennifer Butcher

Barb Keyes

Lori LaChance

Charlotte Sipes

**Crossing Guard**

Leslie Dixon

**Custodian**

Don Faulds

Daniel Fosnaugh

Ralph Jolley

**\*Educational Assistant**

Leslie Dixon

Erica Geiger

Barb Keyes

Bob Keyes

Lori LaChance

Nita Nungesser

Monica Strickler

**Maintenance**

Daniel Fosnaugh

**Secretary**

Joyce Atwood

Leslie Dixon

Erica Geiger

Barb Keyes

Lori LaChance

Nita Nungesser

Monica Strickler

**Minutes**

**Approved**

**Motioned:** Mr. Grant Garverick, Board of Education Member

**Seconded:** Mr. Brian Carson, Board of Education Vice President

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		

Mr. Brian Owens, Board of Education Member	X
Mr. Brian Carson, Board of Education Vice President	X
Mr. Grant Garverick, Board of Education Member	X

#### 5.4 Extra-Duty Assignments

Approve the following extra-duty assignments for the 2016-2017 school year:

##### **High School**

Tena Eyster, National Honor Society Co-Advisor

Julie Hoffman, National Honor Society Co-Advisor

Molly Fairchild, Student Council Advisor

Cay Faulkner, Senior Class Advisor

Rick Walker, Junior Class Advisor, Showtunes, Spring Musical Vocal

Jennie Stevens, Sophomore Class Advisor

Cheri Laughbaum, Fall Drama

Amy Jarvis, Spring Musical Instrumental

Violetta Chini, Yearbook Advisor

Cay Faulkner, Yearbook Advisor

##### **Middle School**

Julie Noggle, Yearbook Advisor

#### **Minutes**

##### **Approved**

**Motioned:** Mr. Grant Garverick, Board of Education Member

**Seconded:** Mr. Brian Carson, Board of Education Vice President

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

#### 5.5 Home Instruction Tutors

Approve the following as Home Instruction Tutors for the 2016-2017 school year at the rate of \$20.00 per hour:

Angie Brocwell

Scott Campo

Amy Graham

Tonya Heyman  
Jeanne Rinehart  
Bob Roesch

## **Minutes**

### **Approved**

**Motioned:** Mr. Grant Garverick, Board of Education Member

**Seconded:** Mr. Brian Carson, Board of Education Vice President

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

## **5.6 District and Building Leadership Team**

Approve the following District Leadership (DLT) and Building Leadership (BLT) Teams for the 2016-2017 school year to be paid the hourly contractual rate of \$20.00 from grant funds:

### **High School**

Angie DeGray, BLT  
Molly Fairchild, BLT  
Cay Faulkner, DLT, BLT  
Nicci Lambright, DLT, BLT  
Michael Moore, BLT  
Amy Tyree, BLT

### **Middle School**

Shelly Barton, DLT, BLT  
Amy Graham, DLT, BLT  
Rachel Grosh, BLT

### **Intermediate School**

Marsha Garverick, DLT, BLT  
Stephanie Kiger, DLT, BLT  
Charlie Miller, BLT  
Neal Rinehart, BLT

### **Primary School**

Jena Gardner, DLT, BLT  
Jamie Maguire, BLT

Meghan Tyrrell, BLT

Cheryl Walter, DLT, BLT

Suzanne Woodmansee, BLT

### **Minutes**

#### **Approved**

**Motioned:** Mr. Grant Garverick, Board of Education Member

**Seconded:** Mr. Brian Carson, Board of Education Vice President

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

## **5.7 Teacher Evaluation Committee**

Approve the following Teacher Evaluation Committee members for the 2016-2017 school year at the rate of \$20.00 per hour:

Shelly Barton

Monica Shifley

Michelle Talbott

Amanda Watkins

### **Minutes**

#### **Approved**

**Motioned:** Mr. Grant Garverick, Board of Education Member

**Seconded:** Mr. Brian Carson, Board of Education Vice President

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

## **5.8 UNPAID LEAVE OF ABSENCE**

Pursuant to ORC 3319.13, the negotiated agreement between Galion Education Association and Board of Education Galion Cty School District and formal notification from State Teachers Retirement System of Ohio (STRS) change status of **Michelle Moreton** to **UNPAID LEAVE OF ABSENCE**.



## Minutes

### Approved

**Motioned:** Mr. Grant Garverick, Board of Education Member

**Seconded:** Mr. Brian Carson, Board of Education Vice President

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

## 6 AGREEMENTS

### 6.1 Professional Photographer

Approve a one year agreement with Images by Erin, professional photographer, to provide individual and team photos for the middle school extra-curricular activities.

## Minutes

### Approved

**Motioned:** Mr. Brian Carson, Board of Education Vice President

**Seconded:** Mr. Grant Garverick, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

### 6.2 Community Counseling Services, Inc.

Approve an agreement with Community Counseling Services, Inc. as attached.



[Community Counseling Services Agreement.pdf](#)

## Minutes

### Approved

**Motioned:** Mr. Brian Carson, Board of Education Vice President

**Seconded:** Mr. Grant Garverick, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		

Mr. Brian Owens, Board of Education Member	X
Mr. Brian Carson, Board of Education Vice President	X
Mr. Grant Garverick, Board of Education Member	X

### 6.3 Step by Step Academy

Approve contracts with Step by Step Academy for the 2016-2017 school year for affected students at service levels and rates as determined by the Special Education Director.

#### Minutes

##### Approved

**Motioned:** Mr. Brian Carson, Board of Education Vice President

**Seconded:** Mr. Grant Garverick, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

### 6.4 Silver Lining Group

Approve contracts with The Silver Lining Group for the 2016-2017 school year for affected students at service levels and rates as determined by the Special Education Director.

#### Minutes

##### Approved

**Motioned:** Mr. Brian Carson, Board of Education Vice President

**Seconded:** Mr. Grant Garverick, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

## 7 GALION LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE - HANDBOOK

Approve second read on the revised Galion Local Professional Development Handbook as attached.



[RevisionsforGLPDCHandbookrevised5.26.15.pdf](#)

## Minutes

### Approved

**Motioned:** Mrs. Jennifer Kuns, Board of Education Member

**Seconded:** Mr. Brian Owens, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

## 8 BOARD BYLAWS AND POLICIES

Approve the second read on the Board Bylaws and Policies as attached.



[B.NEW.po3223.doc](#)

## Minutes

### Approved

**Motioned:** Mr. Brian Carson, Board of Education Vice President

**Seconded:** Mr. Brian Owens, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

## 9 BOARD BYLAWS AND POLICIES

Approve first read of the Board Bylaws and Policies as attached.



[Policies 5460.5460C.ag5460.pdf](#)

## Minutes

### Approved

**Motioned:** Mr. Grant Garverick, Board of Education Member

**Seconded:** Mr. Brian Owens, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		

## 10 BUS DRIVER HANDBOOK

Approve the attached Bus Driver Handbook for the 2016-2017 school year.



[GALION BUS DRIVER HANDBOOK.docx](#)

### Minutes

#### Approved

**Motioned:** Mrs. Jennifer Kuns, Board of Education Member

**Seconded:** Mr. Brian Carson, Board of Education Vice President

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

## 11 SCHOOL BUS ROUTES/STOPS 2016-2017

Approve the school bus routes/stops for the 2016-2017 school year as recommended by the Superintendent and further authorize the Superintendent to make revisions as needed throughout the school year.



[trip stops and times 2016-17.pdf](#)

### Minutes

#### Approved

**Motioned:** Mr. Brian Carson, Board of Education Vice President

**Seconded:** Mr. Brian Owens, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

## 12 EXECUTIVE SESSION

An executive session is requested for one or more of the following matters to:

\_\_\_ a. consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or to consider the investigations of charges or complaints against a public employee, official, licensee or "regulated individual"; unless the person being investigated of charges or complaints requests a public hearing;

\_\_\_ b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;

\_\_\_\_ c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

\_\_\_\_ d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;

\_\_\_\_ e. consider matters required by federal laws, or rules, or state statutes to be kept confidential;

\_\_\_\_ f. consider specialized details of security arrangements if the information could be used for criminal purposes.

#### **Minutes**

No Executive Session

### **13 ADJOURN**

Meeting Adjourned at 7:30 PM

#### **Minutes**

##### **Approved**

**Motioned:** Mrs. Jennifer Kuns, Board of Education Member

**Seconded:** Mr. Brian Carson, Board of Education Vice President

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		