

Galion City Schools Board of Education

Galion Middle School Computer Lab
Thursday, August 4, 2016
6:30pm

Special Meeting

Present: Mr. Dennis Long, Board of Education President; Mrs. Jennifer Kuns, Board of Education Member; Mr. Brian Owens, Board of Education Member; Mrs. Charlene Parkinson, Treasurer; Mr. Brian Carson, Board of Education Vice President; Mr. James Grubbs, Superintendent; Mr. Grant Garverick, Board of Education Member

Absent: Mr. Paul Wheeler, Director of Curriculum, Instruction, and Federal Grants

1 PRELIMINARY ITEMS

1.1 Roll Call

Meeting was called to order at 6:35 PM.

1.2 Pledge of Allegiance

1.3 Adopt Agenda Minutes

Approved

Motioned: Mrs. Jennifer Kuns, Board of Education Member

Seconded: Mr. Brian Carson, Board of Education Vice President

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

2 COMMUNITY INPUT

3 EXECUTIVE SESSION

An executive session is requested for one or more of the following matters to:

__XX__ a. consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or to consider the investigations of charges or complaints against a public employee, official, licensee or "regulated individual"; unless the person being investigated of charges or complaints requests a public hearing;

_____ b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;

_____ c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

- ____ d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;
- ____ e. consider matters required by federal laws, or rules, or state statutes to be kept confidential;
- ____ f. consider specialized details of security arrangements if the information could be used for criminal purposes.

Minutes

Enter Executive Session at 6:55 PM

Exit Executive Session at 7:15 PM

Approved

Motioned: Mrs. Jennifer Kuns, Board of Education Member

Seconded: Mr. Grant Garverick, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

4 BOARD OF EDUCATION RECOMMENDATIONS

Recommend awarding James M. Grubbs, Superintendent, a contract effective August 1, 2016 through July 31, 2019 per the Superintendent Salary Schedule and conditions of the contract.

Recommend awarding Charlene Parkinson, Treasurer, a contract effective August 1, 2016 through July 31, 2019 per the Treasurer Salary Schedule and conditions of the contract.

Minutes

Approved

Motioned: Mr. Grant Garverick, Board of Education Member

Seconded: Mr. Brian Carson, Board of Education Vice President

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

5 SUPERINTENDENT'S RECOMMENDATIONS - PERSONNEL

Approve the employment of the following personnel contingent upon subsequent receipt by the Board of a satisfactory criminal record check from the Bureau of Criminal Identification and Federal Bureau of Investigation as required by law and applicable state certification:

5.1 Certified

Approve the employment of Elizabeth Ice as a Galion Middle School English Language Arts Teacher, effective the start of the 2016-2017 contractual school year. Salary to be based

upon the Teacher Salary Schedule for the 2016-2017 school year.

Minutes

Approved

Motioned: Mrs. Jennifer Kuns, Board of Education Member

Seconded: Mr. Brian Owens, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

5.2 Extra-Duty Assignments

Approve the following Extra-Duty Assignments for the 2016-2017 school year:

High School Athletic

Todd Galownia, Assistant Golf Coach

Middle School Athletic

Carson Early, Middle School Cross Country Coach

Alyssa Pickering, Middle School Volleyball Coach

Minutes

Approved

Motioned: Mrs. Jennifer Kuns, Board of Education Member

Seconded: Mr. Brian Owens, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

6 FINANCIAL RECOMMENDATIONS

6.1 Approve Administrator Salary Plan as Attached



[Administrative Salary Schedule2016-2017.pdf](#) (private)



[Admin Salaries August 2016.pdf](#) (private)

Minutes

Approved

Motioned: Mr. Brian Carson, Board of Education Vice President

Seconded: Mr. Grant Garverick, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

7 BOARD BYLAWS AND POLICIES

Approve the second read of the Board Bylaws and Policies as attached.

 [8.3.16 Bylaws.Policies 1.pdf](#)

 [8.3.16 Bylaws.Policies 2.pdf](#)

Minutes

Approved

Motioned: Mr. Brian Carson, Board of Education Vice President

Seconded: Mr. Brian Owens, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

8 BOARD BYLAWS AND POLICIES

Approve the first read of the Board Bylaws and Policies as attached.

 [B.NEW.po3223.doc](#)

Minutes

Approved

Motioned: Mr. Grant Garverick, Board of Education Member

Seconded: Mr. Brian Owens, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		

9 STUDENT HANDBOOK

Approve the attached High School Student Handbook for the 2016-2017 school year.

 [2016-2017 GHS Handbook final.doc](#)

Minutes

Approved

Motioned: Mr. Grant Garverick, Board of Education Member

Seconded: Mr. Brian Owens, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

10 WORK SESSION TOPICS

10.1 Demonstration of Electronic Requisitions System

Mrs. Christina Eckert

Motion to enter into Work Session and leave Regular Session at 7:35 PM

Minutes

Approved

Motioned: Mr. Brian Owens, Board of Education Member

Seconded: Mr. Grant Garverick, Board of Education Member

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		

10.2 Demonstration of the Electronic Student Records System

Mrs. Christina Eckert

10.3 Discuss Forms RC-2 and RC-3

Records Commission - Board President, Superintendent, Treasurer

 [Records Retention.pdf](#)

10.4 Discuss the destruction of student files now captured electronically

 [Destruction of Old Paper Records.pdf](#)

 [Scan Perm Records.pdf](#)

10.5 Discuss the possibility of Electronic Data Capture of 515,000 pages of Special Education Records (IEPs, ETRs) at an estimated cost of \$42,000.00

10.6 Initial Review Board Policy - Investments

 [Investments.pdf](#)

 [Richland Bank.pdf](#)

10.7 Freese Funds - Current Projection

 [Freese Aug 2016.pdf](#)

11 ADJOURN

Motion to exit work session at 8:20 PM

Motion to adjourn meeting at 8:21 PM

Minutes

Approved

Motioned: Mr. Brian Owens, Board of Education Member

Seconded: Mr. Brian Carson, Board of Education Vice President

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education President	X		
Mrs. Jennifer Kuns, Board of Education Member	X		
Mr. Brian Owens, Board of Education Member	X		
Mr. Brian Carson, Board of Education Vice President	X		
Mr. Grant Garverick, Board of Education Member	X		