

# Board of Education - Organizational Meeting

## Board of Education

Galion Middle School Computer Lab

Tuesday, January 9, 2024

6:15pm - 6:30pm

**Present:** Dr. Jeffrey Hartmann, Superintendent; Mr. Dennis Long, Board of Education Member; Mr. Mike Mateer, Board of Education Member; Mrs. Melissa Miller, Board of Education Member; Mrs. Christi Eckert, Board of Education Member; Mrs. Charlene Parkinson, Treasurer; Mrs. Melisa Watters, Director of Teaching and Learning

## 1 PRELIMINARY ITEMS

---

### Attachments:

### 1.1 Pledge of Allegiance

---

#### Attachments:

### 1.2 Roll Call

---

#### Minutes:

All Present

#### Attachments:

### 1.3 \* Reorganization - President Pro-Tem, Melissa Miller

---

Oath of Office to Re-Elected Board Member: Dennis Long

Oath of Office to New Board Member: Christi Eckert

Election and Oath of President: Melissa Miller

Election and Oath of Vice President: Dennis Long

**Motioned:** Mr. Mike Mateer

**Seconded:** Mrs. Christi Eckert

| Voter  | Yes | No | Abstaining |
|--|-----|----|------------|
| Mr. Dennis Long, Board of Education Member     | X   |    |            |
| Mr. Mike Mateer, Board of Education Member     | X   |    |            |
| Mrs. Melissa Miller, Board of Education Member | X   |    |            |

|  |   |  |  |
|--|---|--|--|
| Mrs. Christi Eckert, Board of Education Member | X |  |  |
|--|---|--|--|

**Attachments:**

#### 1.4 \* Adopt Organizational Meeting Agenda

---

**Motioned:** Mr. Mike Mateer

**Seconded:** Mrs. Melissa Miller

| Voter  | Yes | No | Abstaining |
|--|-----|----|------------|
| Mr. Dennis Long, Board of Education Member     | X   |    |            |
| Mr. Mike Mateer, Board of Education Member     | X   |    |            |
| Mrs. Melissa Miller, Board of Education Member | X   |    |            |
| Mrs. Christi Eckert, Board of Education Member | X   |    |            |

**Attachments:**

#### 1.5 \* Establish Regular Meeting times, dates and locations for the Board of Education

---

**Recommend** to establish the following 2024 Board of Education Regular Meeting dates:

Day: 3rd Tuesday of every month

Time: Typically has been 6:30 p.m.

Location: Typically Galion Middle School Computer Lab

- February 20, 2024
- March 19, 2024
- April 16, 2024
- May 21, 2024
- June 18, 2024
- July 16, 2024
- August 20, 2024
- September 17, 2024
- October 15, 2024
- November 19, 2024
- December 17, 2024

**Motioned:** Mr. Mike Mateer

**Seconded:** Mrs. Christi Eckert

| Voter                                      | Yes | No | Abstaining |
|--|-----|----|------------|
| Mr. Dennis Long, Board of Education Member | X   |    |            |
| Mr. Mike Mateer, Board of Education Member | X   |    |            |

|  |   |  |  |
|--|---|--|--|
| Mrs. Melissa Miller, Board of Education Member | X |  |  |
| Mrs. Christi Eckert, Board of Education Member | X |  |  |

**Attachments:**

**1.6 \* Establish 2024 Special Meeting times, dates and locations for Board of Education work session**

**Recommend** to establish the following 2024 Board of Education special meeting dates to provide the opportunity to discuss Board business in a work session format and to transact any business that the Board determines necessary.

The following meetings will be held in the Galion Middle School Computer Lab and begin at 6:30 p.m.:

- January 16, 2024
- January 18, 2024
- January 29, 2024
- March 5, 2024
- July 10, 2024
- October 1, 2024

**Motioned:** Mr. Mike Mateer

**Seconded:** Mrs. Christi Eckert

| Voter  | Yes | No | Abstaining |
|--|-----|----|------------|
| Mr. Dennis Long, Board of Education Member     | X   |    |            |
| Mr. Mike Mateer, Board of Education Member     | X   |    |            |
| Mrs. Melissa Miller, Board of Education Member | X   |    |            |
| Mrs. Christi Eckert, Board of Education Member | X   |    |            |

**Attachments:**

**1.7 \* School District Records Commission Meeting**

**Recommend** to establish a date for the District Records Commission Meeting, as follows: (Statutory members are the President and Treasurer of the Board and the Superintendent of Schools).

- Tuesday, February 20, 2024 at 5:45 PM. This meeting will take place prior to the Regular Board of Education Meeting in the Galion Middle School Media Center. Local Government Records Suggested Retention Periods were revised in 2017. The revised schedule is attached for review prior to the meeting.

**Motioned:** Mr. Mike Mateer

**Seconded:** Mrs. Christi Eckert

| Voter  | Yes | No | Abstaining |
|--|-----|----|------------|
| Mr. Dennis Long, Board of Education Member     | X   |    |            |
| Mr. Mike Mateer, Board of Education Member     | X   |    |            |
| Mrs. Melissa Miller, Board of Education Member | X   |    |            |
| Mrs. Christi Eckert, Board of Education Member | X   |    |            |

**Attachments:**

**1.8 \* Crawford County Tax Incentive Review Council - TIRC**

---

**Recommend** to appoint the Superintendent and Treasurer as representatives of Galion City School District to the Crawford County Tax Incentive Review Council. The Crawford County Tax Incentive Review Council is required by Ohio Revised Code to annually review all agreements granting exemptions from property taxation.

**Motioned:** Mr. Mike Mateer

**Seconded:** Mrs. Christi Eckert

| Voter  | Yes | No | Abstaining |
|--|-----|----|------------|
| Mr. Dennis Long, Board of Education Member     | X   |    |            |
| Mr. Mike Mateer, Board of Education Member     | X   |    |            |
| Mrs. Melissa Miller, Board of Education Member | X   |    |            |
| Mrs. Christi Eckert, Board of Education Member | X   |    |            |

**Attachments:**

**1.9 \* Organizational Items- Standing Authorization 2024**

---

- Authorize the Treasurer to secure advance payment on current collection of taxes.
- Authorize the Treasurer to invest all funds in allowable investments and financial instruments.
- Authorize the Treasurer to pay all bills per limits established and authorized by appropriation resolution.
- Appoint Treasurer as designee to attend public records training on behalf of board members (with the exception of newly elected board members).
- Authorize the Board of Education to delegate authority to approve FMLA requests to the Administration.
- Authorize the Treasurer to compensate board members, according to current Board Policy, in an amount equal to the maximum allowable compensation permitted by law.
- Authorize that Board members may participate at their own expense in group health, dental, vision, and life insurance plans provided to employees of the district as permitted by Ohio Revised Code 3313.202.

- Authorize the approval of new Galion City School Board Member training, OSBA training or other education-related training workshops, to exclude the OSBA Annual Capital Conference, and Board member training reimbursements, when eligible.
- Authorize the Superintendent, during periods when the Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board and to acknowledge acceptance as such offers on behalf of this Board, subject to a subsequent vote or ratification by this Board; provided however, that upon ratification of this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.; however, the Board of Education shall not be required to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board, or who had not satisfied any other prerequisite to employment created by law or Board Policy.
- Authorize the Superintendent, during periods when the Board is not in session, to accept resignations which have been submitted by employees, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- Authorize the Superintendent to serve as the purchasing agent for the school district.
- Authorize the establishment of a service fund in the amount of \$10,000.00 to be a part of the General Fund for calendar year 2024, in accordance with Section 3315.15 of the Ohio Revised Code. The Board believes it is important to demonstrate appreciation to its employees. The Board authorizes the Superintendent to identify unique means of demonstrating the Board's appreciation. The following are examples of forms of this appreciation, but is not limited to: refreshments, small gifts, plaques, awards, and flowers.
- Authorize the Superintendent, without further action by said Board, to apply on behalf of said district, to participate in any State or Federal grants, projects or programs for which approval by said Board is required. Authorize the Treasurer to pay stipends in the amount specified to Community Members/Staff Members when authorized by grant applications.

**Motioned:** Mr. Mike Mateer

**Seconded:** Mrs. Christi Eckert

| Voter  | Yes | No | Abstaining |
|--|-----|----|------------|
| Mr. Dennis Long, Board of Education Member     | X   |    |            |
| Mr. Mike Mateer, Board of Education Member     | X   |    |            |
| Mrs. Melissa Miller, Board of Education Member | X   |    |            |
| Mrs. Christi Eckert, Board of Education Member | X   |    |            |

**Attachments:**

## 1.10 \* Board Member Appointments

Recommend to designate the following Board Member appointments for the 2024 calendar year, as follows:

1- One (1)- Legislative Liaison - **DENNIS LONG**

2- One (1)- Delegate and One (1) Alternate to the Ohio School Boards Association Annual Conference

DELEGATE - **CHRISTI ECKERT**

ALTERNATE - **MELISSA MILLER**

3- One (1)- Student Achievement Liaison - **MELISSA MILLER**

4- One (1)- Pioneer Career Technology Center School Board - **Dennis Long** (term January 1, 2022 - December 31, 2024)

5- One (1)- Representative and One (1) Alternate - GEA Labor Relations Committee

REPRESENTATIVE - **MELISSA MILLER**

ALTERNATE - **CHRISTI ECKERT**

6- One (1)- Representative and One (1) Alternate- OAPSE Labor Relations Committee

REPRESENTATIVE - **DENNIS LONG**

ALTERNATE - **MIKE MATEER**

7- One (1)- Audit Committee - **MELISSA MILLER, CHRISTI ECKERT**

8- One (1)- Policy Committee- **MELISSA MILLER, CHRISTI ECKERT**

**Motioned:** Mr. Dennis Long

**Seconded:** Mrs. Christi Eckert

| Voter  | Yes | No | Abstaining |
|--|-----|----|------------|
| Mr. Dennis Long, Board of Education Member     | X   |    |            |
| Mr. Mike Mateer, Board of Education Member     | X   |    |            |
| Mrs. Melissa Miller, Board of Education Member | X   |    |            |
| Mrs. Christi Eckert, Board of Education Member | X   |    |            |

**Attachments:**

## 1.11 \* Designate Newspapers

**Recommend** to designate District newspapers as the Galion Inquirer and Newspaper Network of Central Ohio.

**Motioned:** Mr. Dennis Long

**Seconded:** Mr. Mike Mateer

| Voter  | Yes | No | Abstaining |
|--|-----|----|------------|
| Mr. Dennis Long, Board of Education Member     | X   |    |            |
| Mr. Mike Mateer, Board of Education Member     | X   |    |            |
| Mrs. Melissa Miller, Board of Education Member | X   |    |            |
| Mrs. Christi Eckert, Board of Education Member | X   |    |            |

**Attachments:**

1.12 \* Representation of Legal Counsel

---

**Recommend** to approve the following list of firms to be utilized for legal counsel for the Galion City School District for the calendar year 2024:

- Bricker & Eckler, LLP
- Ennis Britton, LPA
- Roetzel & Andress
- Squire Patton Boggs

**Motioned:** Mr. Dennis Long

**Seconded:** Mr. Mike Mateer

| Voter  | Yes | No | Abstaining |
|--|-----|----|------------|
| Mr. Dennis Long, Board of Education Member     | X   |    |            |
| Mr. Mike Mateer, Board of Education Member     | X   |    |            |
| Mrs. Melissa Miller, Board of Education Member | X   |    |            |
| Mrs. Christi Eckert, Board of Education Member | X   |    |            |

**Attachments:**

2 ADJOURN

---

MOTION TO ADJOURN - 6:17 PM

**Motioned:** Mr. Mike Mateer

**Seconded:** Mr. Dennis Long

| Voter  | Yes | No | Abstaining |
|--|-----|----|------------|
| Mr. Dennis Long, Board of Education Member     | X   |    |            |
| Mr. Mike Mateer, Board of Education Member     | X   |    |            |
| Mrs. Melissa Miller, Board of Education Member | X   |    |            |
| Mrs. Christi Eckert, Board of Education Member | X   |    |            |

**Attachments:**