

The Supreme Court of Ohio

SCHOOL TRAVEL REIMBURSEMENT GRANT AWARD

The purpose of this agreement is to explain the duties and responsibilities of the Supreme Court of Ohio (“Court”) and Galion High School (“school”) for reimbursement of the school’s travel-related expenses for a field trip to visit and tour the Court and its Education Center during the 2023-24 school year. The Court will reimburse the school pursuant to the school’s September 13, 2023 request, which is attached to and made part of this agreement.

The Court will issue reimbursement funds as a non-competitive grant to assist with the travel expenses of a field trip. The field trip must be scheduled with the Court by November 7, 2023, completed before June 30, 2024, and include a group size of no fewer than eight people and no more than 120 (groups of more than 120 people will require two or more tours). By signing this agreement, the school agrees to complete all tasks required by the Court to schedule the field trip. If the school cancels the field trip, it may be impossible to reschedule due to limited available time slots.

Upon the completion of the field trip, the Court will reimburse the school travel-related expenses in a one-time payment of \$400. Any costs exceeding this amount will be at the expense of the school or district. The Court will issue reimbursement funds no later than 30 days following the date of the completed field trip. Payment will be made by check and sent to the attention of the identified building principal or school administrator.

The agreement must be signed and returned to the Court by October 25, 2023. If you have questions, please contact the Civic Education Office at 614.387.9223.

The parties have executed this agreement as of the date(s) noted below.

THE SUPREME COURT OF OHIO

Galion High School



10/12/2023

Lyn Tolan Date
Director, Public Information

Name of Authorized Signatory Date