

Board of Education Meeting - Organizational Meeting

Board of Education

Galion Middle School Computer Lab

Tuesday, January 12, 2021

6:15pm - 6:30pm

Present: Mr. Dennis Long, Board of Education Member; Mrs. Charlene Parkinson, Treasurer; Mr. Grant Garverick, President- Board of Education; Mrs. Jennifer Allering, Superintendent; Mr. Mike Mateer, Vice-President - Board of Education ; Debra Donaldson, Board of Education Member; Mrs. Melissa Miller, Board of Education Member; Mrs. Melisa Watters, Director of Teaching and Learning

1 PRELIMINARY ITEMS

Attachments:

1.1 Pledge of Allegiance

Attachments:

1.2 Roll Call

Minutes:

Mrs. Miller and Mr. Garverick attended the via electronic Zoom Session

Attachments:

1.3 Reorganization - President Pro-Tem, Grant Garverick

Election and Oath of President - **Mr. Mike Mateer**

Election and Oath of Vice President - **Mr. Grant Garverick**

Minutes:

Mr. Mateer abstained on vote for Office of the President and **Mr. Garverick** abstained on vote for the Office of the Vice President.

Motioned: Mr. Dennis Long

Seconded: Debra Donaldson

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Member	X		
Mr. Grant Garverick, President- Board of Education	X		
Mr. Mike Mateer, Vice-President - Board of Education	X		

Debra Donaldson, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		

Attachments:

1.4 Adopt Organizational Meeting Agenda

Motioned: Mr. Grant Garverick

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Member	X		
Mr. Grant Garverick, President- Board of Education	X		
Mr. Mike Mateer, Vice-President - Board of Education	X		
Debra Donaldson, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		

Attachments:

1.5 Resolution to Establish 2021 Regular Meeting Times, Dates and Locations for the Board of Education

Recommend to establish the following 2021 Board of Education Regular Meeting dates:

Day: Typically 3rd Tuesday of every month

Time: Typically has been 6:30 p.m.

Location: Typically Galion Middle School Computer Lab

January 12, 2021

February 16, 2021

March 16, 2021

April 20, 2021

May 18, 2021

June 15, 2021

July 20, 2021

August 17, 2021

September 21, 2021

October 19, 2021

November 16, 2021

December 21, 2021

Motioned: Mrs. Melissa Miller

Seconded: Mr. Grant Garverick

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Member	X		
Mr. Grant Garverick, President- Board of Education	X		
Mr. Mike Mateer, Vice-President - Board of Education	X		
Debra Donaldson, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		

Attachments:

1.6 Recommend to Establish 2021 Special Meeting Times, Dates and Locations for Board of Education Work Sessions

Recommend to establish the following 2021 Board of Education special meeting dates to provide the opportunity to discuss Board business in a work session format and to transact any business that the Board determines necessary.

The following meetings will be held in the Galion Middle School Computer Lab and begin at 6:30 p.m.:

Tuesday, March 2, 2021

Friday, July 9, 2021 **TIME CHANGE TO 7:00 AM**

Tuesday, October 5, 2021

Minutes:

Time change to **7:00 AM for Friday, July 9, 2021** meeting.

Motioned: Mrs. Melissa Miller

Seconded: Mr. Grant Garverick

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Member	X		
Mr. Grant Garverick, President- Board of Education	X		
Mr. Mike Mateer, Vice-President - Board of Education	X		

Debra Donaldson, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		

Attachments:

1.7 School District Records Commission Meeting

Recommend to establish a date for the District Records Commission Meeting, as follows: (Statutory members are the President and Treasurer of the Board and the Superintendent of Schools).

Tuesday, February 16, 2021 at 5:45 PM. This meeting will take place prior to the Regular Board of Education Meeting in the Galion Middle School Media Center. The RC-2 Records Retention Schedule Rev 2.19.19 is attached for review prior to the meeting.

Motioned: Mr. Dennis Long

Seconded: Mrs. Melissa Miller

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Member	X		
Mr. Grant Garverick, President- Board of Education	X		
Mr. Mike Mateer, Vice-President - Board of Education	X		
Debra Donaldson, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		

Attachments:

[Records Retention Schedule.xlsx](#)

1.8 Organizational Items- Standing Authorization 2021

Authorize the Treasurer to secure advance payment on current collection of taxes.

Authorize the Treasurer to invest all funds in allowable investments and financial instruments.

Authorize the Treasurer to pay all bills per limits established and authorized by appropriation resolution.

Appoint Treasurer as designee to attend public records training on behalf of board members (with the exception of newly elected board members).

Authorize the Board of Education to delegate authority to approve FMLA requests to the Administration.

Authorize the Treasurer to compensate board members, according to current Board Policy, in an amount equal to the maximum allowable compensation permitted by law.

Authorize that Board members may participate at their own expense in group health, dental, vision, and life insurance plans provided to employees of the district as permitted by Ohio Revised Code 3313.202.

Authorize the approval of new Galion City School Board Member training, OSBA training or other education-related training workshops, to exclude the OSBA Annual Capital Conference, and Board member training reimbursements, when eligible.

Authorize the Superintendent, during periods when the Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board and to acknowledge acceptance as such offers on behalf of this Board, subject to a subsequent vote or ratification by this Board; provided however, that upon ratification of this Board, the employment shall be

deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.; however, the Board of Education shall not be required to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board, or who had not satisfied any other prerequisite to employment created by law or Board Policy.

Authorize the Superintendent, during periods when the Board is not in session, to accept resignations which have been submitted by employees, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

Authorize the Superintendent to serve as the purchasing agent for the school district. Purchased contract services that cost more than \$50,000 require the approval of the board in accordance with Galion City School District Administrative Guideline 6320A.

Authorize the establishment of a service fund in the amount of \$5,000.00 to be a part of the General Fund for fiscal year 2021 (2020-2021 school year), in accordance with Section 3315.15 of the Ohio Revised Code. The Board believes it is important to demonstrate appreciation to its employees. The Board authorizes the Superintendent to identify unique means of demonstrating the Board's appreciation. The following are examples of forms of this appreciation, but is not limited to: refreshments, small gifts, plaques, awards, and flowers.

Authorize the Superintendent, without further action by said Board, to apply on behalf of said district, to participate in any State or Federal grants, projects or programs for which approval by said Board is required. Authorize the Treasurer to pay stipends in the amount specified to Community Members/Staff Members when authorized by grant applications.

Motioned: Mr. Grant Garverick

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Member	X		
Mr. Grant Garverick, President- Board of Education	X		
Mr. Mike Mateer, Vice-President - Board of Education	X		
Debra Donaldson, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		

Attachments:

1.9 Board Member Appointments

Recommend to designate the following Board Member appointments for the 2021 calendar year, as follows:

One (1) Legislative Liaison - **Mr. Dennis Long**

One (1) Delegate and One (1) Alternate to the Ohio School Boards Association Annual Conference

Delegate - **Mr. Mike Mateer**

Alternate - **Mr. Grant Garverick**

One (1) Student Achievement Liaison - **Mrs. Melissa Miller**

One (1) Pioneer Career Technology Center School Board - **Mr. Dennis Long** (appointment for a 3 year term, term expires 2022, see attached)

One (1) Representative and One (1) Alternate - GEA Labor Relations Committee

Representative - **Mr. Grant Garverick**

Alternate - **Mr. Mike Mateer**

One (1) Representative and One (1) Alternate - OAPSE Labor Relations Committee

Representative - **Mr. Grant Garverick**

Alternate - **Mr. Mike Mateer**

One (1) Representative - Audit Committee - **Mrs. Debra Donaldson**

One (1) Representative - Policy Committee - **Mr. Grant Garverick and Mrs. Melissa Miller as Alternate**

Motioned: Mr. Dennis Long

Seconded: Mrs. Melissa Miller

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Member	X		
Mr. Grant Garverick, President- Board of Education	X		
Mr. Mike Mateer, Vice-President - Board of Education	X		
Debra Donaldson, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		

Attachments:

[Pioneer Appointment.pdf](#)

1.10 Designate Newspapers

Recommend to designate District newspapers as the Galion Inquirer and Newspaper Network of Central Ohio.

Motioned: Mrs. Melissa Miller

Seconded: Debra Donaldson

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Member	X		
Mr. Grant Garverick, President- Board of Education	X		
Mr. Mike Mateer, Vice-President - Board of Education	X		
Debra Donaldson, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		

Attachments:

1.11 Representation of Legal Counsel

Recommend to approve the following list of firms to be utilized for legal counsel for the Galion City School District for the calendar year 2021:

Bricker & Eckler, LLP
Ennis Britton, LPA
Walter Haverfield
Squire Patton Boggs

Motioned: Mrs. Melissa Miller

Seconded: Debra Donaldson

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Member	X		
Mr. Grant Garverick, President- Board of Education	X		
Mr. Mike Mateer, Vice-President - Board of Education	X		
Debra Donaldson, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		

Attachments:

2 ADJOURN

MOTION TO ADJOURN - 6:45 PM

Motioned: Mrs. Melissa Miller

Seconded: Mr. Grant Garverick

Voter	Yes	No	Abstaining
Mr. Dennis Long, Board of Education Member	X		
Mr. Grant Garverick, President- Board of Education	X		
Mr. Mike Mateer, Vice-President - Board of Education	X		
Debra Donaldson, Board of Education Member	X		
Mrs. Melissa Miller, Board of Education Member	X		

Attachments: