

## Statement of Work

Date: 8/17/2020  
Project Number: 051-000-2021-241  
☒ New ☐ Vendor (Vendor # and W-9 Form required)  
☐ Modification ☐ Employee to be hired by ESC  
☐ Employee to be hired by ESC-COG

School Year 2020-2021  
School District Galion City Schools

Center Providing Service from ESC: Student Services  
ESC Center Contact (Originator): Name: Bryant Tela Title: Coordinator, SOS Team

District Contact Person: Name: Cindy Parrott Title: Director of Student Services  
Service to be provided (Concise name of service or solution):

Professional Development Services provided by the Specialized On-Site Support (SOS) Team to include onsite/embedded services and/or workshop style professional development by requested specialists to include: Mental Health Specialists; Board Certified Behavior Analyst (BCBA); Instructional Coach; Administrative Coach; and/or English Language Learning Specialist. The SOS Team Specialists are Neeley Keys, Bryant Tela (Mental Health Specialists), Mindy Cain (Instructional Coach), Julie Renaud, Kate Wallace (BCBA), Sean Ross (Administrative Coach), and Jill Kramer (English Language Learner Specialist).

1. The SOS team Specialist, Bryant Tela, Kate Wallace, Julie Renaud, and Mindy Cain, will provide Professional Learning: Focusing on PBIS, SEL, and de-escalation, Embedded support for identified teams, classrooms, educators, May be in person and or remote for 20 days/ 150 hours, travel.
2. Members of the SOS Team (members deemed appropriate), provide support to the district special education and general education staff in order to build staff capacity and improve outcomes for all students. SOS Team services may include: conducting classroom observations, interviews of identified staff members, may attend selected team meetings, provide individual coaching to administrators, teachers or identified staff members, communication to support coaching efforts, planning and material preparation and travel time.

Detailed description of how this service or solution will be provided (how & where):  
Professional Development services by the SOS Team on-site supporting district staff members for a total of up to 150 hours. The period for this Statement of Work is from 8/18/20 - 6/4/21.

SOS Team services may include: conducting classroom observations, interviews of identified staff members, may attend selected team meetings, provide individual coaching to administrators, teachers or identified staff members, communication to support coaching efforts, planning and material preparation and travel time.

Date/Time Period of Services: <u>August 18, 2020 – June 4, 2021</u>		Fees:	\$110 per hour per SOS Team member – up to 150 hours x \$110 + 30 minutes planning & development per SOS Team member (4) = 16720.00
		Related Expenses:	Administrative fee 5%
Statement of Price: (unit pricing, number of units expected, any additional ESC fees and final price) Estimated Total Fees/Expenses for Statement of Work:		Estimated Total:	\$17,556.00 plus Mileage @ IRS Rate + 5% Fiscal Fee
Invoicing will Occur: <input checked="" type="checkbox"/> Upon Deliverable <input type="checkbox"/> Per Phase <input type="checkbox"/> End of Service <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly			
Payment for services from:			
<input checked="" type="checkbox"/> Invoice Directly <input type="checkbox"/> Send invoice	<input type="checkbox"/> Grant (name)	<input type="checkbox"/> Applied to Foundation Funding <input type="checkbox"/> Send invoice <input type="checkbox"/> Do not send invoice	<input type="checkbox"/> Additional Foundation Deduct <input type="checkbox"/> Send invoice <input type="checkbox"/> Do not send invoice

**District Responsibility:** The DISTRICT shall submit a purchase order number to the ESCCO for invoicing purposes, upon receipt and approval of the CONTRACTED SERVICE AGREEMENT/STATEMENT OF WORK.

**Payment is due within 30 days of the invoice date.**

ESC of Central Ohio Contacts		School District	Galion City Schools
Client Services Project Manager:		Contact Person:	Cindy Parrott, parrott.cindy@galionschools.org
Name:	David Varda	Superintendent:	Jim Grubbs
Title:	Treasurer	Signature:	<b>x</b>
Signature:	<b>x</b> <i>David Varda</i>	Treasurer:	Charlene Parkinson
Effective Date:	<b>x</b> August 18, 2020	Signature:	<b>x</b>
Notice Address:	2080 Citygate Drive Columbus, OH 43219	Date Signed:	<b>x</b>
		Notice Address:	470 Portland Way North Galion, OH 44833





## Statement of Work

Date: 8/17/2020  
Project Number: 051-000-2021-241  
☒ New ☐ Vendor (Vendor # and W-9 Form required)  
☐ Modification ☐ Employee to be hired by ESC  
☐ Employee to be hired by ESC-COG

School Year 2020-2021  
School District Galion City Schools

Center Providing Service from ESC: Student Services  
ESC Center Contact (Originator): Name: Bryant Tela Title: Coordinator, SOS Team  
District Contact Person: Name: Cindy Parrott Title: Director of Student Services

Service to be provided (Concise name of service or solution):

Professional Development Services provided by the Specialized On-Site Support (SOS) Team to include onsite/embedded services and/or workshop style professional development by requested specialists to include: Mental Health Specialists; Board Certified Behavior Analyst (BCBA); Instructional Coach; Administrative Coach; and/or English Language Learning Specialist. The SOS Team Specialists are Neeley Keys, Bryant Tela (Mental Health Specialists), Mindy Cain (Instructional Coach), Julie Renaud, Kate Wallace (BCBA), Sean Ross (Administrative Coach), and Jill Kramer (English Language Learner Specialist).

- The SOS team Specialist, Bryant Tela, Kate Wallace, Julie Renaud, and Mindy Cain, will provide Professional Learning: Focusing on PBIS, SEL, and de-escalation, Embedded support for identified teams, classrooms, educators, May be in person and or remote for 20 days/ 150 hours, travel.
- Members of the SOS Team (members deemed appropriate), provide support to the district special education and general education staff in order to build staff capacity and improve outcomes for all students. SOS Team services may include: conducting classroom observations, interviews of identified staff members, may attend selected team meetings, provide individual coaching to administrators, teachers or identified staff members, communication to support coaching efforts, planning and material preparation and travel time.

Detailed description of how this service or solution will be provided (how & where):

Professional Development services by the SOS Team on-site supporting district staff members for a total of up to 150 hours. The period for this Statement of Work is from 8/18/20 - 6/4/21.

SOS Team services may include: conducting classroom observations, interviews of identified staff members, may attend selected team meetings, provide individual coaching to administrators, teachers or identified staff members, communication to support coaching efforts, planning and material preparation and travel time.

Date/Time Period of Services: <u>August 18, 2020 – June 4, 2021</u>		Fees:	\$110 per hour per SOS Team member – up to 150 hours x \$110 + 30 minutes planning & development per SOS Team member (4) = 16720.00
		Related Expenses:	Administrative fee 5%
Statement of Price: (unit pricing, number of units expected, any additional ESC fees and final price) Estimated Total Fees/Expenses for Statement of Work:		Estimated Total:	\$17,556.00 plus Mileage @ IRS Rate + 5% Fiscal Fee
Invoicing will Occur: <input checked="" type="checkbox"/> Upon Deliverable <input type="checkbox"/> Per Phase <input type="checkbox"/> End of Service <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly			
Payment for services from:			
<input checked="" type="checkbox"/> Invoice Directly <input type="checkbox"/> Send invoice	<input type="checkbox"/> Grant (name)	<input type="checkbox"/> Applied to Foundation Funding <input type="checkbox"/> Send invoice <input type="checkbox"/> Do not send invoice	<input type="checkbox"/> Additional Foundation Deduct <input type="checkbox"/> Send invoice <input type="checkbox"/> Do not send invoice

District Responsibility: The DISTRICT shall submit a purchase order number to the ESCCO for invoicing purposes, upon receipt and approval of the CONTRACTED SERVICE AGREEMENT/STATEMENT OF WORK.

Payment is due within 30 days of the invoice date.

ESC of Central Ohio Contacts		School District	Galion City Schools
Client Services Project Manager:		Contact Person:	Cindy Parrott, parrott.cindy@galionschools.org
Name:	David Varda	Superintendent:	Jim Grubbs
Title:	Treasurer	Signature:	<b>X</b>
Signature:	<b>X</b> <i>David Varda</i>	Treasurer:	Charlene Parkinson
Effective Date:	<b>X</b> August 18, 2020	Signature:	<b>X</b>
Notice Address:	2080 Citygate Drive Columbus, OH 43219	Date Signed:	<b>X</b>
		Notice Address:	470 Portland Way North Galion, OH 44833