

Audit Committee Meeting

Board of Education

Administrative Center - Treasurer's Office

Tuesday, April 3, 2018

10:00am - 11:00am

Present: Charlene Parkinson, Treasurer; Ms. Debra Donaldson, Board of Education Member

Absent: Mr. Grant Garverick, President- Board of Education; Mr. Mike Mateer, Board of Education Member

1 AUDIT COMMITTEE MEETING

ROLL CALL

Minutes:

Meeting Called to Order at 10:00 AM

Present, Debra Donaldson, Audit Committee Member

Present, Charlene Parkinson, Treasurer

2 TREASURER'S REPORT

2.1 REVIEW MANAGEMENT LETTER DATED FEBRUARY 12, 2018

Minutes:

Dave Yost - Auditor of State Management Letter for Galion City School District dated February 12, 2018 for the year ended June 30, 2017 was reviewed in detail. Corrective actions were discussed, and implementation time tables were determined. General discussion and questions regarding the accounting procedures for the payroll and payables areas were also discussed and explained.

3 ADJORN

Minutes:

Meeting adjourned at 11:00 AM