



EOLA of OHIO

TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

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REVISED POLICY - VOL. 36, NO. 1

RECOGNITION

[] [OPTION #1]

The purpose of this policy is to permit the Board of Education to honor its staff, former Board members, and other nonemployee persons with plaques, pins, token retirement gifts and awards, and other amenities.

[] Such amenities may include, but are not limited to, gift cards of a reasonable amount not to exceed () \$25.00, () _____, teacher or student recognition gifts appropriate to the occasion, caps, clothing, educational items, books, or similar items of a reasonable value (see Policy 6233).

The Board wishes to also honor staff, students, citizens, and advisory groups for their contributions with appropriate recognitions and authorizes administrators to purchase meals, refreshments, and/or other amenities to further the interests of the District and to be reimbursed for such purchases if they are initially made with the administrators' personal funds.

The Board hereby affirms that the expenses incurred as listed above do serve a valid and proper public purpose. However, under no circumstances will public funds be expended for the purchase of alcoholic beverages. The Board believes that the "public purpose" served is the promotion of education, rapport with the business community, community relations, and the encouragement of nonemployees to serve as volunteers, as well as furthering other legitimate interests.

All such expenditures on behalf of the District must have prior authorization by the Superintendent and will be made in accordance with all District purchasing procedures and documentation requirements.

The funds shall be made available from _____.



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| **[] [OPTION #2}**

The Board of Education appreciates the work of its staff, former Board members, and other nonemployee persons who contribute to the success of the District. The Board encourages the recognition and honoring of its staff, former Board members, and other nonemployee persons with plaques, pins, token retirement gifts and awards, and other amenities.

The Board further encourages the recognition and honoring of staff, students, citizens, and advisory groups for their contributions to the District. Such recognitions, however, must be done utilizing private funds and/or donations. As such, administrators are not authorized to purchase meals, refreshments, and/or other amenities with public funds, and will not be reimbursed for such purchases if they are initially made with the administrators' personal funds.

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