

# Community Counseling Services, Inc.

*Serving The People of Crawford County*

2458 Stetzer Road • Bucyrus, Ohio 44820

419-562-2000 • FAX 419-562-1296 • TDD 419-468-8211

THOMAS J. SACCENTI, Executive Director

Greetings Superintendents,

August 3, 2016

It continues to be a privilege to work with each of your schools. Over the past school year, Community Counseling Services provided Counseling, CPST (Case Management), Psychiatric/Medical and Crisis Services to 262 students and their families, totaling 2059 hours of care. The total cost for the services provided throughout Crawford County Schools was just over \$250,000 (**I'm happy to say that no school district has had to pay anything to CCS since this program started**). Of course these numbers only represent the students seen at each of the schools. Many more are seen at our offices in Galion, Bucyrus and Crestline.

We are thankful for the financial support we receive from the Crawford-Marion ADAMH Board. Without their support, we would not be able to offer this service to the families and school districts free of charge. The ADAMH Board picks up the difference when Insurance Companies do not cover any mental health services, when there are co-pays, and so on.

The contracts are the exact same as previous years with the exception of the dates we will be providing services. I have given each of you two copies (this was the request of some last year so I went ahead and did it this way for this year). Kindly sign one for your records and sign the other one and send it back to CCS in the envelope provided.

If you have any questions, concerns or additional needs, please let me know. I have met individually with almost all of you. I'm excited about some of the new projects we are doing this year such as groups, staff in-service trainings, freshmen orientation days, and much more.

Thank you again for your partnership with Community Counseling Services. I tell people all the time they are blessed to live in Crawford County where the schools care deeply for their students. We are the only county in Ohio that can say we are doing this type of program! Wow, that says a lot about Crawford County leadership. **Lives are being changed and saved thanks to each of you.**

Sincerely,



Cindy Wallis, MSW, LISW-S

Director of Programming and Clinical Operations

Community Counseling Services, Inc.

419-562-2000 Ext. 239

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**Memorandum of Understanding:** Between Community Counseling Services, 2458 Stetzer Rd., Bucyrus, Ohio 44820 and Galion City Schools, 470 Portland Way North, Galion, OH 44833

**Agreement Period:** Commencing on or about September 2, 2016 and running through June 9, 2017

## **Scope of Services:**

### **Community Counseling Services will provide the following:**

1. Provide a Licensed Counselor or Licensed Social Worker to serve the students of Galion City School District for the purpose of Mental Health Counseling Services
2. Provide written documentation to show the date and time of services provided for billing purposes
3. Follow all Protected Health Information laws. Confidentiality will be assured at all times under this contract

### **Galion City School District will provide the following:**

1. Students who are in need of mental health services (diagnostic assessment and counseling). School personnel will make the initial contact with the referred family
2. Office space for confidentiality of the student
3. Referral information and collateral information in coordinating care for each student
4. Be the liaison between Community Counseling Services, Galion City School District and the child's parent/guardian for the coordination and provision of services
5. Contact Community Counseling Services when school is cancelled (i.e., in service days, snow days, etc.)

**Payment:** Galion City School District will make payment of \$90.00 per hour for any uncovered time where a student is not available (either due to the school or students choice). Galion City School District will not be responsible for payment of any appointments kept. For all kept appointments, Community Counseling Services will bill the child's funding source (i.e., Insurance, Medicaid, or ADAMH Board).

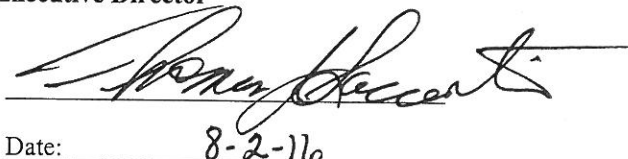
This contract may be terminated by either party with 30 days written notice.

**Galion City School District  
Superintendent**

Date: \_\_\_\_\_

Tax ID: \_\_\_\_\_

**Community Counseling Services  
Executive Director**

  
Date: 8-2-16

Tax ID: 34-1122071

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