



Step By Step

Step By Step Academy, Inc.
445 E. Dublin-Granville Road/Building G
Worthington, OH 43085
614-436-7837

INDEPENDENT-CONTRACTOR AGREEMENT

This Agreement made this 11 day of June, 2015 between the Galion City School District and, Step By Step Academy(hereinafter the "Contractor"), witnesseth, that in consideration of the promises, each to the other, herein contained and for good and valuable considerations, it is hereby agreed as follows:

1. **Galion City School District** agrees to employ the services of the Contractor and Contractor agrees to accept employment, not as a employee, whereby the Contractor contracts to perform the hereinafter work according to his own method and to be subject to the control of the **Galion City School District Board** only as to the end product or final result of the Contractor's work, not as to the means whereby it is to be accomplished.
2. Contractor hereby agrees: to have his hereinafter compensation paid to him in full and have his income reported on a Form 1099 or similar document, without any deductions or withholdings; to be fully responsible for any and all income tax and social security obligations without contribution from the **Galion City School District Board**.
3. Contractor agrees he is a self-employed, independent contractor and not an employee of the **Galion City School District**.
4. **PAYMENT FOR SERVICES:** Contractor agrees to invoice **Galion City School District** for the agreed upon services. It is agreed that the invoice will not be submitted prior to completion of services contained in number five. It is agreed payment for services will be itemized, calculated and submitted to **Galion City School District** on a monthly basis. Payment for services will be paid by **Galion City School District** on a monthly basis to Step By Step Academy, Inc. by the 30th of every month for the previous month's service hours.
5. **DUTIES AND RESPONSIBILITIES:** Step By Step Academy, Inc. agrees to perform the following services: Provide Extended School Year (ESY) services for **JANARO** to include the following:
 - ABA trained aide and Specialized Educational (SE) services at Mt. Gilead following the agreed upon Extended School Year (ESY) school schedule. Step By Step Academy, Inc. tuition for services is \$3500.00 per five weeks. Start date: **June 8, 2015**
 - Transportation and related services will be provided by the school district.
 - Both parties will meet in three months on/or before **August 1, 2015** to discuss changes in recommendations, progress, and placement.
 - A new contract will be drafted at this time if needed based on the recommendations of the team (school, SBSA and parents).
 - Services may be re-evaluated by any member of the IEP team on or before **August 1, 2015** to discuss changes in recommendations and/or progress.

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(614) 436-STEP (7837) Fax: (614) 436-8704
www.stepbystepacademy.org



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- Quarterly progress reports will be provided to **Galion City School District** by Step By Step Academy, Inc.
6. **TERMINATION OF AGREEMENT.** Without cause, Step By Step Academy, Inc. may terminate this agreement at any time upon 30 days' written notice to **Galion City School District**. Without cause, **Galion City School District** may terminate this agreement upon 30 days written notice to Step By Step Academy, Inc. **Galion City School District** chooses to terminate, Step By Step Academy, Inc. will not be required to fulfill payment of services not delivered beyond date of termination of contract. Notwithstanding anything contrary contained in this agreement, Step By Step Academy, Inc. may terminate this agreement upon two weeks' notice to **Galion City School District** should any of the following events occur:
- Step By Step Academy, Inc. decision to terminate its business and liquidate its assets.
 - Bankruptcy or chapter 11 reorganization.
 - The merger or consolidation of Step By Step Academy, Inc. with another company.

SCHOOL DISTRICT: Galion City School District

BY:

_____ SIGNATURE	_____ TITLE	_____ DATE
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BY:

_____ SIGNATURE	_____ TITLE	_____ DATE
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INDEPENDENT CONTRACTOR: Step By Step Academy, Inc.

BY:

_____ INDEPENDENT CONTRACTOR SBSA Executive Director	_____ DATE
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5. **DUTIES AND RESPONSIBILITIES:** Step By Step Academy, Inc. agrees to perform the following services: Provide Applied Behavioral Analysis (ABA) trained aide and Specialized Educational (SE) services for [REDACTED] to include the following:

- ABA trained aide and SE at SBSA's Cardington-Lincoln School District classroom following the agreed upon extended school year schedule. Step By Step Academy, Inc. tuition for services will be \$4,800.00 per six weeks. Start date: **June 8, 2015**
- Occupational Therapy services will be provided by the school district.
- Speech Therapy services will be provided by the school district.
- Transportation will be provided by the school district.
- Both parties will meet in three months on/or before **August 1, 2015** to discuss changes in recommendations and progress.

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SCHOOL DISTRICT: Galion City School District

BY:

SIGNATURE	TITLE	DATE
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BY:

SIGNATURE	TITLE	DATE
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INDEPENDENT CONTRACTOR: Step By Step Academy, Inc.

BY:

INDEPENDENT CONTRACTOR SBSA Executive Director	DATE
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